

WALSINGHAM PARISH COUNCIL

To:

Cllrs. Brian Landale (Chairman), Lee Acton, Julia Marozzi, Tom Lane, Elizabeth Meath Baker, Nigel Morter, Vanessa Paige, Keith Tuck, Clare Williams, James Woodhouse (Vice-Chairman)

And: Melanie Fielding and Joe Goswell (members of the Village Hall Working Group)

CC: District Councillor Tom FitzPatrick, County Councillor Michael Dalby; PC Jonathan Kentfield

**You are summoned to the Annual Meeting of the Parish Council
on Wednesday 10 July 2024 at 7.15 for 7:30 pm in the Parish Hall**

Members of the public may raise matters of concern before the meeting

Signed:

Clerk to the Council

Date:

AGENDA

Welcome

1. **Apologies**

2. **Declarations of interest** by the Councillors in any of the agenda items listed below.

3. **Minutes of the Meeting** on 8 May to be approved and sign.

4. **Matters arising** not otherwise on the agenda

5. **To consider co-opting to fill the vacancy**

a. New councillor to complete a declaration of office

6. **Police Matters**

7. **Report from County Councillor**

8. **Report from District Councillor**

9. **Village Hall Working Group.**

a. **Totaliser:** thank you to WE for building the totalisers for the Common Place and Wells Road. The vinyl graphic was made by Steward Safety Signs (at a discount price). The red 'temperature' is printed at £500,000 (the insurance payout) and further stickers can be added as the grants and donations come in.

b. **Rock on the Rec** weekend 22 – 23 June. Raised a net total of £4,700 (+ more 'brick' donations) including a donation of £1,000 from the WI and £2,562 from the Buy a Brick Raffle

c. **Insurance.**

i. The loss adjuster has written to say that Hiscox have agreed to pay out the full amount that the building was insured for

Buildings sum insured	£629,581.00
Less Structural Engineer Fees	£ 1,666.10
Less Structural Engineer Site meeting fee	£ 482.00
Less Debris Removal costs	£ 23,728.00
Less Surveyor Fees	£ 15,360.00
Less Heras fencing	£ 3,322.77
Less QS costs	£ 1,500.00
	£583,522.13

In addition to the above there are still the claims to be agreed for the contents. (Loss of income is offset by savings in general costs e.g. water, electricity etc)

ii. **To confirm that the Parish Council is willing to accept the payout.**

d. **Grant application for National Lottery Reaching Communities**

i. The initial application was accepted and more information has been requested including a Business Plan, budget, governance documents etc.

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10. Highways

- a. **Potholes and other highway faults** should be reported via the website:
<https://apps.norfolk.gov.uk/HighwaysDefect/default.aspx>
- b. **Speed limit on Dry Road at Egmere.** The County Council has sent an invoice for £4,000 and funds are being collected from the various parties who promised to contribute.
- c. The daughter of Steve Stanforth has asked if the family can donate a **bench** to be located on the Sunk Road in memory of her father and mother.

11. SAM2

12. Street Lighting

- a. Street Light maintenance contract due for renewal with K&M Lighting Services Ltd. Annual maintenance charge £904.23 (+ VAT): to repair or (at the Company's sole discretion) replace all faulty: Lamps (obsolete 35 watt sox will be replaced with LED lamps), Capacitors, Chokes, Fuses, Lamp Holders, Wiring Faults (excluding statutory electrical service faults, Photocells).

13. Litter bin

- a. 1 x litter bin to be located near grit bin on junction of St Peters Road / Wells Road (to replace the one by the school gate).

14. Finances

- a. **Statement and Accounts**
- b. **To approve payments**

15. Playground Equipment

- a. The repairs to the skate ramp are still outstanding as these need to be carried out by a specialist. Quote from Playscape has been requested.

16. Planning

- a. **Applications received since the last meeting**
 - i. PF/24/1278: Conversion of existing attached garage for home-office use including replacement of metal garage doors with glazing. At **Reeds Barn Scarborough Road**. Link circulated.
- b. **Decisions made by NNDC**
 - i. A/24/0868: Internal and external works associated with repair and renovation of the property, including re-rendering of ground floor level to High Street, repair and replacement of lead flashing, repointing of chimney stacks, renovation and decoration of doors and windows; insertion of internal insulated stud wall to offer sound and fire separation to the stairwell at **Shields 21-23 High Street**.
APPROVED

17. Correspondence: circulated as usual.

18. Items for report or future agenda

19. Next Meeting of the Parish Council on **Wednesday 11 September 2024** at 7:15 for 7.30 pm in the Parish Hall.