

WALSINGHAM PARISH COUNCIL

Present:

Cllrs. Brian Landale (Chairman), Lee Acton, Julia Marozzi, Scilla Landale, Tom Lane, Elizabeth Meath Baker, Nigel Morter, Vanessa Paige, Keith Tuck, Clare Williams, James Woodhouse (Vice-Chairman)

And: Joe Goswell (member of the Village Hall Working Group),
(one member of the public and the architects) and County Councillor Michael Dalby

Meeting of the Parish Council

on Wednesday 10 January 2024 at 7.30 pm in the Parish Hall

Preceded by a meeting at 7pm to discuss the plans for the Village Hall

MINUTES

Welcome

1. **Apologies** from District Councillor Tom FitzPatrick.
2. **Declarations of interest** by the Councillors in any of the agenda items listed below. None.
3. **Minutes of the Meeting** on 8 November were approved and signed.
4. **Matters arising** not otherwise on the agenda
 - a. Thanks for donations received from St Mary's and St Peter's, Heritage House.
 - b. The Clerk was asked to thank FTC for the Santa Truck visit to Walsingham
 - c. Thank you to Scilla Landale for making an inventory of street furniture including photos and a list. A few items need to be added.
5. **Police Matters:** New Beat Manager at Wells Police Station: PC Jonathan Kentfield.
6. **Report from County Councillor** circulated via email.
7. **Report from District Councillor**
8. **Village Hall Working Group**
 - a. **Progress Report:** The Quantity Surveyor has costed out the rebuild of the village hall incorporating the remaining structure (£739,007), and the complete rebuild (£962,494). These reports, along with an inventory (£44,417), have been forwarded to the loss adjusters and insurers.
 - b. It was noted that comments were collected at the second public viewing and had been fed back to the architects.
 - c. **Questions towards deciding the plan for a new Village Hall** (from meeting at 7pm)
 1. What is the purpose of a Village Hall?
 - Community Centre, Functions, Fund-raising
 2. Who will use the Village Hall?
 - Parish Council, Youth Group, Archive Group, Primary School, Private functions (wedding and christening receptions, wakes, children's parties etc), Sport and exercise groups (e.g. keep fit, line dancing, Pilates, yoga), Village groups: e.g. home schoolers, Riding for the Disabled (for meetings and fund raising)
 3. What facilities are essential?
 - Kitchen, Bar facilities, Meeting room, Loos (gender specific and gender neutral toilets – inclusive signage e.g. on accessible loo), Heating (e.g. air source, under floor) and solar panels
 4. Are there other facilities that would be used?
 - Changing rooms, Showers (dedicated space – with easy access separate from rest of building), Car park, EV chargers (needs 3 phase)
 5. How can we make the spaces flexible / multipurpose?
 6. How can we encourage better use of the Hall?
 - Welcoming, User-friendly, Accessible
 7. What facilities would bring in funds?
 - Bar facilities, Large kitchen, Showers (camping, walkers / pilgrims), Space for exercise and dance classes (wooden floor), Stage facilities (does not need to be built in – fold-away solutions are available)
 8. Any other points to consider:
 - Communicate to the public – keep them informed of progress 'where we are at', Running costs, Further discussion required for internal design once the insurers have confirmed the pay-out, Look at grants and begin to prepare applications.

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9. Highways

- a. **Potholes and other highway faults** should be reported via the website:
<https://apps.norfolk.gov.uk/HighwaysDefect/default.aspx>
- b. **Speed limit on Dry Road at Egmore:** A letter is to be sent to businesses and landowners to ask for financial contributions towards the cost of lowering the **speed limit on Dry Road at Egmore**. (*The 800m stretch is quite different to the rest of B1105 with numerous accesses, junctions and large industrial buildings. They would be quite happy for this 800m section to be taken forward for a speed limit review to see if 50 (or possibly 40) is viable. Unfortunately with only one accident they wouldn't be able to fully fund the likely £10k cost although they could make a contribution of say £4k with the remainder being met by others e.g. local member, parish council, local businesses.*)
- c. **Dog bin on the Pilgrim Way.** Following an audit, Norfolk County Council no longer wants to pay for emptying of dog bins that are not on Norfolk Trails and has suggested that the Parish Council take on the responsibility of this bin or it will be removed. Despite a request for NCC to continue to pay (cc'd to the County Councillor) explaining that the Pilgrim Way is well-used by locals, visitors and pilgrims this will not be possible. It was agreed to take on the cost of emptying the bin currently £166.50 per annum.
- d. **Damaged grass at the War Memorial:** James Woodhouse offered to fill ruts with soil and flatten it for the grass to grow through.

10. SAM2 unit was on Wells Road during November 2023 monitoring traffic speed and the volume of vehicles coming down the hill. From 25 Oct 2023 to 5 December 2023

- 20,028 vehicles were recorded coming into the village with an average of 500 per day.
- The peak times of travel were 8 am to 9 am (average of 25 vehicles); and 5 pm and 6 pm (average of 47 vehicles)
- The maximum speed was 60 mph at 6:15 am on 27 October (although the average speeder was travelling at just over 38 mph).
- The majority of vehicles were travelling just above the speed limit which is 30mph. The 85th percentile speed (i.e. of 17,024 vehicles) was 34.1mph; and the average speed was 28.8mph.

11. Street Lighting: nothing to report.

12. Grit bins and rubbish bins

- a. 2 x 200l grit bins (to replace damaged one on The Hill, Gt Walsingham and new one for Station Road diagonally opposite St Seraphim's); Thank you to James Woodhouse
- b. 1 x litter bin to be located near grit bin on junction of St Peters Road / Wells Road (to replace the one by the school gate): to be installed when ground conditions are right.

13. Finances

- a. **Statement and Accounts** were confirmed
- b. The following **payments were approved**

V Paige	verges & PRow Oct	101571	£60.00	09/11/2023
Richard Cross	QS reports VH (VAT)	101572	£300.00	13/12/2023
Claxton Hall Arch.	plans etc for VH (VAT)	101573	£918.72	19/12/2023
Countrystyle Recycling	emptying bottle bank	101574	£24.00	
Norfolk Copiers	service charge	101575	£61.84	
CGM	grounds maintenance (Oct)	101576	£170.28	
Wals Parish Hall	hire of hall 6 Oct	101577	£70.00	
Joanna Otte	expenses	101578	£181.70	

14. Housing

- a. Information from North Norfolk District Council. There are 56 households with a local connection to Walsingham and directly adjoining parishes currently on the Housing List.

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These are households that are part of the community through current or former residence, work in the parish or close family living in the parish. There has been 1 Affordable Housing letting in Walsingham in the last twelve months. The Parish Council can help by telling the District Council about

- i. land owned by the Parish which could be suitable for developing new Affordable Homes
- ii. local landowners who could be interested in selling land to develop Affordable Homes
- iii. empty homes in your parish – we can talk to the owners about bringing it back into use
- iv. homeowners who may be interested in renting a home to a local household in housing need
- v. interest in forming a Community Land Trust which could help deliver local Affordable Homes.

Councillors were advised to contact Anna Clarke (Community Housing Enabler) at anna.clarke@north-norfolk.gov.uk or on 01263 516428.

15. Planning

a. Applications received since the last meeting

- i. LA/23/2336: Internal works to first floor to form shower room in existing bedroom at **The Old Bakehouse Guest House & Tearooms 33 High Street**. Link circulated. No objection submitted 17 Nov.
- ii. PF/23/2641: Demolition of existing conservatory and erection of single storey extension at **The Manse 5 High Street**. Link circulated. No objection submitted 3 January.

b. Decisions made by NNDC

- i. PF/23/1736: Installation of two slit windows in east gable end of chapel at **Barn Chapel The Shrine Our Lady Of Walsingham Common Place**. APPROVED.
- ii. PF/23/1869: Demolition of existing Nissen Hut and erection of single storey outbuilding at **Old School House 10 The Hill**. APPROVED.
- iii. PF/23/2091: Single storey side and rear extension to dwelling at **67 Wells Road**. APPROVED.
- iv. LA/23/1875: Removal of door and infill with brickwork (Flemish bond). Existing brickwork quoins each side and the overhead brick header course to be retained (amendments following LA/22/1609) at **7-9 Bridewell Street**. APPROVED.
- v. LA/23/2083: Rebuild collapsed section of double flint faced boundary wall, new section tied into original fabric at **Baverstock House 1 Bridewell Street**. Link circulated. APPROVED.
- vi. EF/23/2342: Lawful Development Certificate for proposed relocation of garden gate and infill of existing opening at **Plover Cottage 5 Windmill Farm Folgate Lane**. PERMISSION NOT REQUIRED.
- vii. LA/23/2336: Internal works to first floor to form shower room in existing bedroom at **The Old Bakehouse Guest House & Tearooms 33 High Street**. APPROVED.

16. Correspondence: circulated as usual.

17. WDG: meeting in the Parish Hall on Tuesday 6 February at 7 pm

18. Walsingham Village Hall Working Group meeting on Wednesday 7 Feb at 7 pm [at VinedMe]

19. Items for report or future agenda

20. Next Parish Council Meeting on Wed 13 March 2024 at 7.15 for 7.30 pm in the Parish Hall

Meeting closed

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366
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