

WALSINGHAM PARISH COUNCIL

To:

Cllrs. Brian Landale (Chairman), Lee Acton, Julia Marozzi, Scilla Landale, Tom Lane, Elizabeth Meath Baker, Nigel Morter, Vanessa Paige, Keith Tuck, Clare Williams, James Woodhouse (Vice-Chairman)

And: Melanie Fielding and Joe Goswell (members of the Village Hall Working Group)

CC: District Councillor Tom FitzPatrick, County Councillor Michael Dalby; PC Simon Blakeley

**You are summoned to a Meeting of the Parish Council
on Wednesday 8 November 2023 at 7:15 for 7.30 pm in the Parish Hall**

Members of the public may raise matters of concern before the meeting

Signed:

Clerk to the Council

Date:

AGENDA

Welcome

1. **Apologies**

2. **Declarations of interest** by the Councillors in any of the agenda items listed below.

3. **Minutes of the Meeting** on 13 September to be approved for the Chairman to sign.

4. **Matters arising** not otherwise on the agenda

5. **Police Matters**

6. **Report from County Councillor**

7. **Report from District Councillor**

8. **To consider and set the Budget and Precept for 2024-25**

a. Review the figures (see attached):

Estimated payments to the end of March 2024: £9,990 (uses the reserved funds)

Estimated receipts to the end of March 2024: £9,541 (including a VAT refund for April – Oct)

Expected bank balances at the end of March 2024: £38,417. This is made up of:

£14,100	insurance account
£ 9,819	airfield memorial project
£ 2,563	WDG
£ 1,687	Archive Group (History Society)
£ 9,800	Parish Council reserves

Projected payments for 2024-25: £35,250

Projected receipts for 2024-25: £ 4,780

b. To determine whether or not there are any other likely calls on planned expenditure e.g.
i. towards the cost of the Village Hall
ii. towards the cost of lowering the speed limit on the Dry Road at Egmore (see below)

c. To agree the precept for 2024-25
i. Option 1: an increase of 2%: £30,600
ii. Option 2: an increase of 3.5%: £31,050
iii. Option 3: an increase of 5%: £31,500

d. Complete the Precept form for the District Council

9. **Village Hall Working Group**

a. **Progress Report:** The architect, loss adjuster and builder have met on site to discuss the viability of the remaining structure and discuss the next steps. The architects have drawn up three sets of plans (the building as it was; a building on the same footprint but with internal and external changes; and a new design) for a Quantity Surveyor to cost. The loss adjusters are keen to get costings so that they can decide how much will be

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paid out to the Parish Council. So these three sets of plans have been sent to a Quantity Surveyor, Richard Cross (cost of £750 + VAT per plan). These costings will then be forwarded to the loss adjuster and insurer for them to consider and decide on the insurance payout.

- b. To note that comments were collected at the public viewing and fed back to the architects who amended the design – widening the whole building to allow for a larger kitchen and meeting room etc. They also suggested making a room in the roof space which could house a full-size snooker table (although this would require a lift to be installed). However this later plan has not been sent to the QS.
- c. The three sets of plans were available for public viewing on 6 October in the Parish Hall (a morning and late afternoon session) and on the 7 October at Party in the Park. Another public viewing session is planned for Friday 24 November 3:30 – 7:30 pm in the Primary School.
- d. To note that the final plan for the new village hall still needs to be agreed. Once we know the costs involved, and how much will be covered by the insurance, the parish council and village hall working group will be in a better position to work towards a final plan.
- e. **Ideas for the replacement Village Hall.** It is hoped that answering the following questions will assist towards deciding the plan for a new Village Hall:
 - What is the purpose of a Village Hall?
 - Who will use the Village Hall?
 - What facilities are essential?
 - Are there other facilities that would be used?
 - How can we make the spaces flexible / multipurpose?
 - How can we encourage better use of the Hall?
 - What facilities would bring in funds?
 - Any other points to consider.....
- f. **Fundraising**
 - i. **Saturday 7 October Party in the Park.** Car Boot Sale 12 noon to 5 pm; Party in the Park from 6 pm. It was a great community day, enjoyed by all with good weather and a wonderful atmosphere. Grateful thanks to all who contributed in whatever way. It wouldn't have happened without those who kindly donated prizes, volunteered or helped to make it possible to raise over £2,000 for the Village Hall rebuild fund. Well done 'Team Walsingham' and especially to Keith Tuck who worked so hard to organise and manage the whole event. A date has already been set for a similar fundraising event: '**Roc on the Rec**' for 22 June 2024.
 - ii. In order to receive donations (so far almost £300) which have been made via **Paypal**, a paypal account is being set up for Walsingham Recreation Trust. Thank you to all for providing your birth dates (which are also required to set up a interest bearing deposit account at COIF.)
- g. To note that a sewage overflow at the Village Hall at the end of September / beginning of October was originally believed to be connected with the Village Hall. When the holding tank was emptied by Duffields. it was discovered that the problem could not be from the Village Hall and the sewage was flowing up hill. Anglian Water were informed and a problem at the pumping station was fixed. However the sewage started to overflow again. Anglian Water then returned and discovered a blockage on Wells Road (including nappies). They then returned and cleaned the spill and disinfected the contaminated area by the village hall (in time for Party in the Park). The cost of emptying the holding tank at the Village Hall was £240. A refund of £100 will be made by Anglian Water.
- h. To note that the electricity meters at the Village Hall have been removed (cost of £296.64). The Clerk is in the process of getting a refund from E.On for the electricity

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charges which have been made since UK Power Networks cut off the supply at the time of the fire.

10. Highways

- a. To note that Anglian Water will be returning to replace the slabs outside Epiphany which were removed to repair a damaged water main. The tarmac was put in as a temporary measure to allow the pavement and road to be re-opened.
- b. **Potholes and other highway faults** should be reported via the website:
<https://apps.norfolk.gov.uk/HighwaysDefect/default.aspx>
- c. **Bus stop opposite the school.** To note that following representation from the Parish Council, it was realised that the markings did not fit with the raised kerb. The bus company advised moving the raised kerb. However it has also been suggested to Highways that a more cost effective alternative would be to repaint the bus stop markings in the correct place to allow space for the bus to pull in to the pavement.
- d. **Speed limit on Dry Road at Egmere**
 - i. Response from Highways to a request to lower the **speed limit on Dry Road at Egmere:** *The Casualty Reduction Team contacted the police and the only accident they have for B1105 on 5 August is a good 1km south of the eventful section at the Industrial Unit, so not really related. They have only one recorded accident within the eventful section in the last 5 years although this was quite a bad one – an eight car shunt collision in February 2022 with a serious injury to a car driver. With regard to a lower speed limit they do have some sympathy with this request. The 800m stretch is quite different to the rest of B1105 with numerous accesses, junctions and large industrial buildings. They would be quite happy for this 800m section to be taken forward for a speed limit review to see if 50 (or possibly 40) is viable. Unfortunately with only one accident they wouldn't be able to fully fund the likely £10k cost although they could make a contribution of say £4k with the remainder being met by others. EG local member, parish council, local businesses.*
 - ii. To consider what action to take.

11. **SAM2** unit was on Hindringham Road during September and October 2023 monitoring traffic speed and the volume of vehicles coming down the hill. From 22 September to 10 October 2023
- 4,002 vehicles were recorded coming into the village with an average of 211 per day.
 - The peak times of travel were 8 am to 9 am (average of 13 vehicles); and 5 pm and 6 pm (average of 15 vehicles)
 - The maximum speed was 60 mph at 8.00pm on 4 October, (although the average speed was almost 23 mph).
 - The majority of vehicles were travelling below the speed limit which is 30 mph. The 85th percentile speed (i.e. of 3,402 vehicles) was 31.8 mph; and the average speed was 22.9 mph.

12. Street Lighting

13. Grit bins and rubbish bins

- a. 2 x 200l grit bins (to replace damaged one on The Hill, Gt Walsingham and new one for Station Road / M25); 1 x litter bin to be located near grit bin on junction of St Peters Road / Wells Road (to replace the one by the school gate).

14. **Donations.** To resolve that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.

- a. Donations **in previous years** have been made to St Peter's and St Mary's (£200 each for grounds maintenance), Heritage House and Citizens Advice (£100 each).
- b. To decide on donations for this year:

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15. Finances

- a. **Statement and Accounts**
- b. **To approve payments**

16. Planning

- a. **Applications received since the last meeting**
 - i. LA/23/2083: Rebuild collapsed section of double flint faced boundary wall, new section tied into original fabric at **Baverstock House 1 Bridewell Street**. Link circulated.
- b. **Decisions made by NNDC**
 - i. RV/23/1241: Variation of condition 4 (operational life and decommissioning period) of planning permission PF/19/1398 (Construction of 20 mw solar photovoltaic farm with associated works including inverter housing) to add an additional 13 years on the current planning consent, until 24 October 2052 at **Solar Farm Bunkers Hill Wells Road Egmore**. APPROVED.
 - ii. PF/23/1576: Erection of single-storey side extension at **26 Cleaves Drive**. APPROVED.
 - iii. LA/23/1875: Removal of door and infill with brickwork (Flemish bond). Existing brickwork quoins each side and the overhead brick header course to be retained (amendments following LA/22/1609) at **7-9 Bridewell Street**. APPROVED.

17. Correspondence: circulated as usual.

18. WDG: Christmas Lights and Carols in the Common Place on 2 December (road closed 4-9 pm)

- a. Other Events at Advent and Christmas in Walsingham (advertised in the newsletter)
 - * **Christmas Market** 25 November in Great Walsingham Barns
 - * **Walsingham Winter Weekend** 1-3 Dec www.justinharmer.com/walsingham-winter-weekend
 - * **A Christmas Carol** in St Mary's Church 7 pm on 1 December
 - * **Advent Fair** 9:30 am to 4:30 pm Parish Hall on 2 December
 - * **Christmas Lights and Carols** in the Common Place from 5 pm
 - * **Art Exhibition at The Old Bakehouse**, High St on 1 – 7 December
 - * **Concert** 7:30 pm in Church of the Annunciation, Friday Market on 3 December
 - * **Christmas Carols & Festive Refreshments** 5:30 pm at Great Walsingham Barns Café & Galleries on 16 December
 - * **FTC Santa Truck Run** 6:40 pm at the Village Hall, Wells Road

19. Items for report or future agenda

20. Next Meeting of the Parish Council is on **Wednesday 10 January 2024** at 7.15 for 7.30 pm in the Parish Hall

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN *Agenda prepared by JO: 30/10/2023*

Chairman to close Parish Council meeting