

WALSINGHAM PARISH COUNCIL

To:

Cllrs. Brian Landale (Chairman), Lee Acton, Scilla Landale, Tom Lane, Julia Marozzi, Elizabeth Meath Baker, Nigel Morter, Vanessa Paige, Clare Williams, James Woodhouse (Vice-Chairman)

Cc: District Councillor Tom Fitzpatrick, County Councillor Michael Dalby; PC Simon Blakeley

You are summoned to a Meeting of the Parish Council

on Wednesday 11 January 2023

at 7:15 for 7.30 pm in the Village Hall

Members of the public may raise matters of concern before the meeting

Signed:

Clerk to the Council

Date:

AGENDA

Welcome

1. Apologies

- a. To note that Kerry Richardson has resigned. As this is within 6 months of parish council elections, the Parish Council may co-opt to fill the vacancy.

2. Co-option to fill the vacancy.

- a. Two people would like to be considered: Melanie Fielding and Joe Goswell
- b. New councillor to complete a declaration of office

3. Declarations of interest by the Councillors in any of the agenda items listed below.

4. Minutes of the Meeting on 9 November to be approved for the Chairman to sign.

5. Matters arising not otherwise on the agenda

- a. Thank you from St Peter's and St Mary's for the donations towards the grass cutting of the churchyard. Thank you also from Heritage House and Citizens Advice.
- b. To note that PKF Littlejohn have been reappointed as the External Auditors by the Smaller Authorities Audit Appointments for the five year period 2022/23 to 2026/27.

6. Police Matters

7. Report from County Councillor

8. Report from District Councillor

9. Finances

- a. **Statement and Accounts**
- b. **To approve payments**

10. Highways

- a. Potholes and other highway faults should be reported via the website:
<https://apps.norfolk.gov.uk/HighwaysDefect/default.aspx>
- b. To note that a couple of signs have been made for the PROW Mill Lane to encourage dog walkers to pick up after their dogs.

11. SAM2

- a. The SAM2 unit was at the Friary **Fakenham Road during November and December 2022** monitoring traffic speed and the volume of vehicles coming into the village. From 3 November 2022 to 28 December 2022
 - 23,777 vehicles were recorded coming into the village with an average of 730 a day.
 - The peak times of travel were 8 am to 9 am (average of 47 vehicles); and 5 pm and 6 pm (average of 59 vehicles)
 - The maximum speed was 60 mph at 10:55 pm on 12 November, (although the average speed was just over 24 mph).

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- The majority of vehicles were travelling just above the speed limit which is 30 mph. The 85th percentile speed (i.e. of 20,210 vehicles) was 32.9 mph; and the average speed was 24 mph.

12. Street Lighting

- a. To consider replacing the photo electric cells that control the lights to a timer switch in order to reduce energy costs. The timer switches are pre-set at manufacture to switch off at a set time (i.e. at 10 pm or midnight) and cannot be altered once programmed. The cost of carrying this out would be £65 per light (plus VAT).
- b. It would be possible to switch them off permanently but this is only recommended after consultation as it usually leads to lots of complaints and parish councils have re-instated the lights.
- c. There is a way of the parish council controlling the lights it is called a CMS system (Central Management System) a lot of county councils use this system. However K&M Lighting have not provided a quote but they believe it is expensive to install.

13. Planning

- a. **Applications received since the last meeting**
 - i. PF/22/2645 & LA/22/2646: Proposed internal renovation and window/door replacement at **30 Knight Street**. Link circulated.
 - ii. LA/22/2667: Damp proofing works to ground floor part of original dwelling. At **The Old Bake House 3 The Hill**. Link circulated.
- b. **Decisions made by NNDC**
 - i. PF/22/2321: Single storey side/rear extension; alterations to external materials at **28 Cleaves Drive**. APPROVED.

14. Correspondence: circulated as usual.

- a. Response from CEO of Anglian Water
- b. Registered with Norfolk Association of Local Councils for option to trial gov.uk email addresses for Clerk and councillors.

15. Items for report or future agenda

16. Next Meeting is on **Wednesday 8 March 2023** at 7.15 for 7.30 pm in the Village Hall

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN *Agenda prepared by JO: 04/01/2023*

Chairman to close Parish Council meeting

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Meeting of Walsingham Recreation Trust

Following the Parish Council meeting on Wednesday 11 January 2023

- 1) To approve the **Minutes** of the meeting on 9 November 2022.
- 2) **Village Hall**
 - a) To note that problems with the heating in December meant that a couple of bookings were cancelled, one continued but suffered with the cold (so booking fee refunded as well) and the Living Room managed to source heaters from around the Village so the event could take place. Dempsey's had difficulty identifying the issue (valves and motherboard were replaced etc). It transpired that it was an electrical fault which has now been repaired.
 - b) **Maintenance:**
 - i) **Lockable cupboard** door for open space between the cooker and the fridge for the Youth Group's kitchen equipment. WE will do this.
 - c) **To consider ideas for revamping the bar lounge.**
 - d) **Kitchen Inventory**
 - e) To consider applying for a grant for **capital improvement** from the Platinum Jubilee Village Halls Fund. If successful the Grant covers 20% of the cost of the project. Deadline for Stage 1 application 20 January. (Stage 1 applications re-opening in February).
- 3) **Recreation Ground**
- 4) **Finances**
 - a) Balance as at 31 Dec 2022: £30,188
 - b) Receipts bookings: £629.75
 - c) Payments to approve:

Payee	Description	date	Chq no	Amount
Creakes Chamber Choir	Refund – no heating	19/12/22	102331	£40.00
V Paige	Cleaning Oct & Nov	19/12/22	102332	£300.00
J Otte	Refund for G Shaw (no heating)	21/12/22	102333	£26.00
V Paige	Cleaning Dec			
- 5) To consider how to mark the **Coronation** on the long weekend of 6 – 8 May.
- 6) **Bookings**
 - a) Regular bookings:
 - i) Thursdays 5 - 6.30pm Youth Group;
 - ii) Saturday mornings – Archive Group
 - iii) Tuesdays (except 4th in the month) Wells Community Hospital Outreach and Community Supermarket
 - b) Bookings
 - i) Sat 14 January: Sona
 - ii) Thurs 4 May: Polling Station
 - iii) Sat 27 May: private party
- 7) Any other business