

WALSINGHAM PARISH COUNCIL

To:

Cllrs. B Landale (Chairman), L Acton, Mrs S Landale, Mrs J Marozzi, Mrs E Meath Baker, N Morter, Mrs K Richardson, Ms V Paige, Mrs C Williams, J Woodhouse (Vice-Chairman)

Cc: District Councillor T Fitzpatrick, County Councillor M Dalby; SNT Wells

You are summoned to a Meeting of the Parish Council

on Wednesday 14 September 2022

at 7:15 for 7.30 pm in the Village Hall

Members of the public may raise matters of concern before the meeting

Signed:

Clerk to the Council

Date:

AGENDA

Welcome

1. Apologies

- a. To note that Elaine Carter has resigned. A Notice of Vacancy was put up on the notice boards and website. There was no call from electors for an Election so the Council may co-opt to fill the vacancy.

2. Co-option to fill the vacancy.

- a. new councillor to complete a declaration of acceptance of office.

3. Declarations of interest by the Councillors in any of the agenda items listed below.

4. Minutes of the Meeting on 11 May (meeting on 13 July was cancelled) to be approved for the Chairman to sign.

5. Matters arising not otherwise on the agenda

6. Police Matters

7. Report from County Councillor

8. Report from District Councillor

9. Finances

- a. **Statement and Accounts**
- b. **To approve payments**

10. Jubilee Celebrations double bank holiday weekend: were a success.

Item	supplier	subtotal	VAT	total incl VAT	account	
Jubilee Tea Party refreshments		£87.30		£87.30	WRT	
Primary School Street Party		£300.00		£300.00	WRT	
St Seraphims exhibition		£1,000.00		£1,000.00	WRT	
Street Party: Pilgrim Jazz Band	John Clarke	£350.00		£350.00	WRT	£1,737.30
Street Party: BBQ	Farms Shop	£280.00	£52.25	£332.25	WPC	
Village Archvie: History Time Line	Dolphin Graphics	£1,025.00	£205.00	£1,230.00	WPC	
bunting and flags	The Flag Shop	£214.20	£42.84	£257.04	WPC	
commemorative coins (50 for primary school children)	Gifts2Impress	£258.50	£51.70	£310.20	WPC	£1,777.70
		£3,515.00	£351.79	£3,866.79		£3,515.00

11. Highways

- a. Potholes and other highway faults should be reported via the website:
<https://apps.norfolk.gov.uk/HighwaysDefect/default.aspx>

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12. Bus shelter

- a. The bus shelter has been erected opposite the school on Wells Road by Westcotec. A Street Furniture Licence was obtained from the County Council. 50% of the cost of the bus shelter is to be paid by the County Council through the Parish Partnership Scheme.

13. SAM2

14. Street Lighting

15. Walsingham Village Archive and photocopier

- a. The sink and glass washer have been removed from the Archive Room and replaced with new ones in the bar by Eastwood Catering Equipment.
- b. Photocopier has been installed in the Archive Room by Norfolk Copiers (with a grant from NN Sustainable Communities Fund).
- c. Website for village archive to be developed.

16. Planning

a. Applications received since the last meeting

- i. LA/22/0284: Internal and external works including rising damp treatment, replacement of french doors and two windows to rear of property, extension of brick and flint wall between dwelling and annexe at **The Old Bake House 3 The Hill**. Link circulated.
- ii. PF/22/1579 & LA/22/1609: Demolition of outbuilding and erection of replacement building as extension to dwelling; single storey extension to dwelling; external alterations to dwelling and outbuildings/barn including new and replacement windows at **7 Bridewell Street**. Link circulated.
- iii. PF/22/0098: Change of use of land from agriculture to camp site for stationing of three glamping units with associated services at **Westgate Farm Westgate**. RECONSULTATION. Link circulated. B Landale, S Landale and E Meath Baker declared an interest. Submission in support of the application was made on 7 August.

b. Decisions made by NNDC

- i. PF/21/2564: Single storey rear extension to replace conservatory (retrospective) at **11 St. Peters Road**. APPROVED.

17. Walsingham Development Group

- a. To note that the Christmas Lights and Carols will be on Saturday 3 December
- b. The next meeting of WDG is on Tuesday 11 October at 9:30 am in the Village Hall

18. Meeting to review Travellers visits on Tues 27 September at 9:45 for 10 am in the Village Hall

19. Correspondence: circulated as usual.

20. Items for report or future agenda

21. Next Meeting is on **Wednesday 9 November 2022** at 7.15 for 7.30 pm in the Village Hall

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN *Agenda prepared by JO: 06/09/2022*

Chairman to close Parish Council meeting

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Meeting of Walsingham Recreation Trust

Following the Parish Council meeting on Wednesday 13 July 2022

1) To approve the **Minutes** of the meeting on 11 May 2022.

2) Village Hall

a) Maintenance:

- i) **Glass washer** and sink in the store room (now archive room) have been removed and replaced with new ones in the bar by Eastwood Catering Equipment.
 - ii) **Lockable cupboard** door for open space between the cooker and the fridge for the Youth Group's kitchen equipment. WE will do this.
 - iii) **Strip light in kitchen needs to be replaced.**
- b) **Missing keys** have been found in the back of a cupboard in the kitchen
- c) New **push bar openings** have been installed so that both doors from the Hall have can be easily opened from the inside as can the double door from the bar lounge to the playing field, and the door from the snooker room to the play area.

d) **To consider ideas for revamping the bar lounge.**

e) **First Aid kit** has been replenished.

f) Kitchen Inventory

3) Recreation Ground

4) Finances

a) Balance as at 6 Sept 2022: £30,063.62

b) Payments to approve:

Payee	Description	date	Chq no	Amount
NNDC	Eurobin and waste collection	23/05/22	102321	£435.50
V Paige	Cleaning May	02/06/22	102322	£100.00
J Otte	Cash for Jazz Band	06/06/22	102323	£300.00
Mid Norfolk Foodbank	Donation from collection at Jubilee Tea Party	06/06/22	102324	£144.05
J Otte	Refreshments for Jubilee Tea Party	07/06/22	102325	£87.30
J Otte	Cash for Jazz Band	07/06/22	102326	£50.00
V Paige	Cleaning June	06/07/22	102327	£160.00
V Paige	Cleaning July	06/08/22	102328	£60.00
V Paige	Cleaning August		102329	£80.00

5) Bookings

a) Regular bookings:

- i) Thursdays 5 -6.30pm Youth Group;
- ii) Friday mornings – Archive Group
- iii) Alternate Tuesdays starting 4 and 18 October: Wells Community Hospital outreach

b) Bookings

- i) Saturday 17 Sept: child's party
- ii) Tues 27 Sept: 9:45 for 10 am: Travellers Meeting
- iii) Tuesday 11 October 9:30 am: WDG
- iv) Sat 22 Oct: private party
- v) Fri 28 – Sun 30 October 11:30 am – 1:30 pm
- vi) Wed 9 Nov 7:15: Parish Council meeting

6) Any other business