

WALSINGHAM PARISH COUNCIL

Present: Cllrs. B Landale (Chairman), L Acton, Mrs J Marozzi, Mrs E Meath Baker, J Woodhouse (Vice-Chairman)
and: District Councillor T Fitzpatrick, County Councillor M Dalby

Meeting of the Parish Council on Wednesday 13 April 2022 at 7.30 pm (following the Annual Parish Meeting at 7.15 pm) in the Village Hall

MINUTES

Welcome

1. **Apologies** from Mrs E Carter, Mrs S Landale, N Morter, Mrs K Richardson, Ms V Paige, Mrs C Williams, and PC S Blakeley (SNT Wells) were accepted.
2. **Declarations of interest** by the Councillors in any of the agenda items listed below. None.
3. **Minutes of the Meeting** on 9 March were approved for the Chairman to sign.
4. **Matters arising** not otherwise on the agenda. None.
5. **Police Matters**
 - a. It was reported that there had been an incident at the Village Hall on Saturday and the police were called. The Chairman allowed the event to continue on condition that the booking fee was paid immediately at that there was no further trouble.
6. **Report from County Councillor** had been circulated in advance:
 - Norfolk Local Transport Plan: consultation opened on the plan set to shape transport in Norfolk over the next 14 years.
 - Review of council could save up to £20m per year.
 - The County Council has been recognised for making Norfolk & Suffolk a better place to live.
7. **Report from District Councillor**
 - Norfolk Warm homes Consortium to help reduce energy bills, improve home insulation through grants and subsidies
 - Local authorities working together to address the Ukrainian Refugee crisis – e.g. the District Council has been carrying out property inspections, welcome support, provision of funds, working with Ukrainian and Russian speakers.
 - Reef Leisure Centre was officially opened.

8. Finances

- a. **The Statement of accounts** was presented and confirmed.
- b. The following **payments** were approved

The Guild of All Souls	refund for cancelled booking at VH	101458	£45.50
Joanna Otte	expenses	101459	£24.14
Countrystyle Recycling Ltd	emptying bottle bank	101460	£14.40

9. Highways

- a. The Clerk was asked to contact the Walsingham Estate regarding the potholes at the coach park and at Great Walsingham Barns.

10. Bus shelter

- a. The County Council had awarded 50% of the cost of a new bus shelter for Wells Road (opposite the school) through the Parish Partnership Scheme.
- b. The paperwork to accept the award was signed. The exact location needs to be agreed with Highways and a Licence for Street Furniture signed off.

11. SAM2

- a. **Report:** Wells Road 6 – 31 March monitoring traffic speed and the volume of vehicles coming down the hill.
 - 9,587 vehicles were recorded coming into the village with an average of 513 per day.
 - The peak times of travel were 8 am to 9 am (average of 48 vehicles); and 5 pm and 6 pm (average of 43 vehicles)

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- The maximum speed was 60 mph at 1:50 pm on 11 March, (although the average speeder was travelling just under 30 mph).
- The majority of vehicles were travelling just above the speed limit which is 30 mph. The 85th percentile speed (i.e. of 8,149 vehicles) was 34.6mph; and the average speed was 29.3mph.

12. Verge cutting and grounds maintenance

- a. Revised quote from **CGM for grounds maintenance of Playing Field and Recreation Ground** has been requested.
- b. Quote from **FT Grounds Maintenance** for verge and green cutting in Great Walsingham twice a month April – October (14 visits): £1680 (£240 per month April to October).
- c. Quote from **Vanessa Paige** for verge cutting in Great and Little Walsingham (excluding the playing field): £3000 (£250 a month) for grounds not Playing Field). I do not have an end or start of the season, if it needs doing it needs doing. For example last year I was still cutting grass in Dec and January. In peak season grass will be cut every 2 weeks. In addition to the list of works, I will cut back overhanging branches along the PROW and keep the village gateways tidy. This will include clearing of vegetation and the purchase of bedding plants.

It was agreed

- to keep CGM for the grounds maintenance of the main playing field (awaiting quote)
- to have FT Grounds Maintenance for the greens and verges in Great Walsingham
- to have V Paige to do the grass cutting in Little Walsingham including Mill Lane etc as above (and if possible the Recreation Ground). Quote to be revised.

13. Street Lighting: nothing to report.

14. Jubilee Celebrations double bank holiday weekend:

- a. Unfortunately the application for funding from Arts Council England Let's Create Jubilee was not successful.
- b. **To consider how best to fund bunting, flags and events**
- c. The draft programme Thursday 2 – Sunday 5 June 2022 so far is as follows:
 - 20 Mar, 24 April, 29 May: Scratch Choir rehearsals (with refreshments) in St Mary's 3 –4 pm.
 - May: Bunting-making workshop at St Seraphim's
 - End of May: putting up bunting around the village
 - Thursday 2 June: evening Street Party in the Common Place with the Pilgrim Jazz Band, a BBQ, refreshments from Read & Digest and The Bull, Lighting the Beacon with a Bugle fanfare and choir.
 - Friday 3, Saturday 4 and Sunday 5 June: Exhibition and Open Garden at St Seraphim's
 - Saturday 4 June from 7:30 pm: Ukulele Band and pizza in the Anglian Shrine Garden
 - Sunday 5 June: Picnic at the Rec (with football and games)
 - Sunday 5 June: Village Archive Exhibition and Display of Children's art and written work in the Village Hall with refreshments.
 - Sunday 5 June: Evensong at St Mary's (Ecumenical Service)
 - There are also plans afoot at the Primary School for a variety of cultural and Jubilee-themed events; and the Home Educating Group are arranging workshops for their children.
 - It was noted that Great Walsingham was planning to have a picnic on The Hill.

15. Walsingham Village Archive and photocopier

- a. North Norfolk Sustainable Communities Funds has made an award of £3,500 towards the photocopier £1,645, annual service charge £1,152 and refurbished laptop £400. Remaining grant can be used towards any other elements of the project with the exception of the honorarium and the relocation of glass washer and sink.
- b. The acceptance form was completed.
- c. It was agreed that the Parish Council would contribute towards the costs of setting up a website for the Village Archive.

16. Planning

- a. **Applications received since the last meeting**

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- i. PF/22/0440 & LA/22/0441 Replacement of timber gates with new boundary wall to match existing, and pedestrian access gate at **Windmill Hill 18 Hindringham Road**. Link circulated. No objection submitted 7 April.
- ii. PF/22/0494: Single storey side extension to dwelling at **Mileham House Swan Entry**. Link circulated. No objection.

b. Decisions made by NNDC

- i. PF/21/3302: Two storey detached dwelling; new vehicle access off Chapel Yard at **St James Cottage 18 Bridewell Street**. REFUSED.

17. Correspondence: circulated as usual.

- a. NNDC Consultation on Public Conveniences: response made emphasising the importance of the public conveniences used by pilgrims, visitors to the Abbey, tourists including walkers, cyclists, people coming on the train from Wells as well as local people.

18. Items for report or future agenda

19. Next Meeting is on **Wednesday 11 May 2022** at 7.15 for 7.30 pm in the Village Hall

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN *Agenda prepared by JO: 07/04/2022*

Parish Council meeting closed at 8:15 pm

Annual Meeting of Walsingham Recreation Trust

Following the Parish Council meeting on Wednesday 13 April 2022

1) Trustees and officers

- a) It was **confirmed** that the
 - i) Parish Council is the **Management Committee** for the time being (as well as the Custodian Trustee) until local organisations are able / willing to nominate representatives as described in the WRT Scheme.
 - ii) Chairman of the Parish Council is the **Chairman** of the Walsingham Recreation Trust.
 - iii) The Parish Clerk is the **Treasurer and Secretary**.
- b) To **confirm appointment** of representative members from local organisations / Parish Councillors / other volunteers to working groups such as
 - i) **Playground**: regular checks: Lee Acton;
 - ii) **Village Hall**: key holders Pam Miller (bookings), Vanessa Paige (cleaning), and Brian Landale, Joanna Otte, Clare Williamson (Youth Club), Scilla Landale and Tim McDonald (Archive Group).

2) **Annual Accounts for the year ending 31 Dec 2021** were approved

3) **Annual Report for 2021**

4) The **Minutes** of the meeting on 9 March 2022 were approved and signed.

5) Village Hall

- a) **Maintenance:**
 - i) **Glass washer** in the store room (now archive room) to be repaired and moved to the bar with a new sink unit and hot water heater. (Old sink unit to be removed from store).
 - ii) **Flooring for bar room**: WE had already purchased the adhesive for relaying the carpet tiles as requested (they will hold on to it).
 - iii) **Lockable cupboard** door for open space between the cooker and the fridge for the Youth Group's kitchen equipment. WE would do this.
 - iv) It was agreed to erect a **plaque in the Hall in memory of Bernie Beckham** supplied by the group who arranged the memorial football match in the autumn.
- b) **To consider ideas for revamping the bar lounge.**

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6) Recreation Ground

- a) Nets for football goals. Check if there are any in the storage container. If not more could be purchased.
- b) The trees by the hedge have been removed. Thanks to Vaughan West. It was decided consider replacements in the autumn.

7) Finances

- a) It was agreed to contribute to the cost of setting up the new **Village Archive Website**
- b) It was agreed to make donations to support the **Jubilee Celebrations** in the Village
 - £300 to the Primary School for their 'street party'
 - £1,000 towards the exhibition at St Seraphim's
 - £1,320 for the BBQ and Jazz Band
 - £1,220 for the History Time Line
 - Bunting (various locations) and flags for the Common Place and the flag pole (at the Village Hall).
- c) Receipts since previous statement: booking fees £178;
- d) Direct Debit Payments since previous statement: Anglian Water £279.43
- e) Balance as at 7 April 2022: £32,963.75
- f) Payments to approve:

Payee	Description	date	Chq no	Amount
V Paige	Cleaning (March)		102317	£120.00

8) Bookings

- a) Regular bookings: Thursdays 5 -6.30pm Youth Group; Friday mornings – Archive Group
- b) Bookings
 - i) Saturday 16 April 11 am – 3 pm: Pilgrim Cross
 - ii) Sunday 17 April all day: Craft Fair
 - iii) Saturday 23 April 2- 4 pm: Sona
 - iv) Wednesday 27 April 12 – 2 pm: NCRDA AGM
 - v) Wednesday 4 May: NCRDA Quiz evening
 - vi) Wednesday 11 May 9.30 am: WDG: Jubilee
 - vii) Wednesday 11 May: Parish Council meeting
 - viii) Thursday 19 May 9am – 4 pm: M Howard CANCELLED
 - ix) Sunday 22 May: RAF 100 Group
 - x) Sunday 5 June: Jubilee Celebrations

9) Any other business