

WALSINGHAM PARISH COUNCIL

Present:

Cllrs. Mrs S Landale, Ms V Paige, Mrs C Williams, J Woodhouse (Vice-Chairman)

and: District Councillor T Fitzpatrick

Meeting of the Parish Council

on Wednesday 9 March 2022 at 7.15 pm for 7:30 pm in the Village Hall

MINUTES

Welcome from the Vice-Chairman

1. **Apologies** from B Landale (Chairman), L Acton, Mrs E Carter, Mrs J Marozzi, Mrs E Meath Baker, N Morter, Mrs K Richardson, PC Simon Blakeley (SNT Wells) were accepted.
2. **Declarations of interest** by the Councillors in any of the agenda items listed below. None.
3. **Minutes of the Meeting** on 12 January were approved for the Vice-Chairman to sign.
4. **Matters arising** not otherwise on the agenda. None
5. **Police Matters**
 - a. No crimes reported in Walsingham during February.
6. **Report from County Councillor:** not present.
7. **Report from District Councillor**
 - Omicron business support grants available for the hospitality and leisure sector.
 - NNDC portion of the Council Tax bill to increase by 3.2%
 - New public lavatories in Fakenham and Wells. The District Councillor is requesting an upgrade for the ones in Walsingham.
 - Increase in car parking charges including in market towns
 - Sustainable Communities Fund (application for photocopier & website for the village archive)Local Plan Consultation (comprehensive email from Weybourne Parish Council). Deadline for submissions on this was 7 March. The District Councillor encouraged the parish council to respond to the Final Draft which was due out in the next few months.
8. **Finances**
 - a. **The Statement of accounts** was presented and confirmed.
 - b. The following **payments** were approved

James Ward	UK Beach Huts 2 x picnic benches (first chq lost in the post)	101451/ 101454	£480.00
E Meath Baker	2x large saucepans, 2x trivits, 2x hot plates for VH	101452	£73.00
Fenland Leisure Products	repairs to playground equipment	101453	£1,038.29
CGM	hedge cutting	101455	£211.20
Joanna Otte	Expenses	101456	£124.09

c. Employment:

- i. Salary increase for 2021-22: The Local Government Association (LGA) advised the National Association of Local Councils on 1 March that 'Agreement has been reached on the pay award for local government services ('Green Book') employees, covering the period 1 April 2021 to 31 March 2022.' SCP 23: was £14.38 increased to £14.67.
 - ii. Back pay for 2021-22: Annual Salary + £150.80; Employee's pension contribution + £8.29; Employer's pension contribution + £35.44.
 - iii. It was noted that the employer's contribution to the pension increases by 0.5% for 2022-23.
 - iv. The instructions to the bank to make the necessary changes in monthly payments were confirmed and signed.
9. **Highways**
 - a. Potholes and other highway faults should be reported via the website:
<https://apps.norfolk.gov.uk/HighwaysDefect/default.aspx>:
 - i. Sunk Road (by Abbey entrance), Church Street, Ford

WALSINGHAM PARISH COUNCIL

10. SAM2

- a. From 1 February 2022 to 19 February 2022 on Hindringham Road: 3,472 vehicles were recorded coming into the village with an average of 181 per day. The peak times of travel were 8 am to 9 am (average of 9 vehicles); and 5 pm and 6 pm (average of 8 vehicles). The maximum speed was 50 mph at 1:35 pm on 1 February, (although the average speeder was travelling just under 30 mph). The majority of vehicles were travelling below the speed limit which is 30 mph. The 85th percentile speed (i.e. of 2,951 vehicles) was 32.1 mph; and the average speed was 23.6 mph.

11. Verge cutting and grounds maintenance

- a. CGM have been asked for a revised quote for grounds maintenance in Little Walsingham (excluding Great Walsingham).
- b. Quote from **FT Grounds Maintenance** for verge and green cutting in Great Walsingham twice a month April – October (14 visits): £1680 (£240 per month April to October).
- c. V Paige offered to submit a quote for grounds maintenance in both Great and Little Walsingham (excluding the playing field)

12. Street Lighting: no problems reported.

13. Airfield Memorial Project no report.

14. Jubilee Celebrations double bank holiday weekend: Thursday 2 – Sunday 5 June 2022:

- a. The draft programme so far is as follows:
 - 20 Mar, 24 April, 29 May: Scratch Choir rehearsals (with refreshments) in St Mary's 3 – 4 pm.
 - Monday 4 April: Clean for the Queen: community litter pick: meet at the Village Hall at 10 am (litter grabbers available, bring your own gloves and Hi-Vis clothing)
 - May: Bunting-making workshop at St Seraphim's
 - End of May: putting up bunting around the village
 - Thursday 2 June: evening Street Party in the Common Place with the Pilgrim Jazz Band, a BBQ, refreshments from Read & Digest and The Bull, Lighting the Beacon with a Bugle fanfare and choir.
 - Friday 3 June from evening of music in the Anglican Shrine Garden with Fakenham Ukulele band 7:30pm. Villagers welcome to join the resident pilgrims. Refreshments for sale including a Pizza van. Bring a chair.
 - Friday 3, Saturday 4 and Sunday 5 June: Exhibition and Open Garden at St Seraphim's
 - Sunday 5 June (including Marquee at Village Hall):
 - Bake a Cake for the Queen: display in the Village Hall from 12 noon. Judging at 2 pm (followed by sharing the cakes and other refreshments)
 - Royal Fancy Dress Parade (including royal animals). Judging at 2 pm
 - Picnic at the Rec
 - football match
 - 2 – 4 pm: outdoor games and tea party
 - Village Archive Exhibition and Display of Children's art in the Village Hall
 - Tea party refreshments in the Village Hall 2 – 4 pm
 - Sunday 5 June:
 - Evensong at St Mary's (Ecumenical Service)
 - There are also plans afoot at the Primary School for a variety of cultural and Jubilee-themed events; and the Home Educating Group are arranging workshops for their children.

Other activities to be confirmed:

- Live performance /show: Creative Arts East performers
- Treasure trail
- Make your own stained glass window (materials provided e.g. cardboard, cellophane, drawing, painting) in the Village Hall: all welcome.
- Activities for the primary school
- b. Grant application to Arts Council England Let's Create Jubilee fund has been submitted to cover costs of bunting and flags, and numerous activities and events around the village.

WALSINGHAM PARISH COUNCIL

15. Walsingham Village Archive

- a. The Terms for Reference for Walsingham Village Archive which is now a Working Group of the Parish Council were noted.
- b. It was noted that an application had been submitted to North Norfolk Sustainable Communities Fund for a grant towards the cost of a photocopier/scanner (for the newsletter as well as the Archive) and for a website with a database solution for uploading and displaying a selection of the many photos and postcards and other images from the Archive.

16. Planning

a. Applications received since the last meeting

- i. PF/22/0098: Change of use of land from agriculture to camp site for stationing of three glamping units with associated services at **Westgate Farm Westgate**. Link circulated. SL, BL and EMB declared an interest. No objection submitted 1 March.

b. Decisions made by NNDC

- i. LA/21/3049: Works associated with Installation solar panels on roof of single storey rear section of dwelling at **Friday Cottage 7 Friday Market Place**. APPROVED.
- ii. PF/21/2764: Single storey side and rear extensions at **Orchard Cottage The Hill**. APPROVED.
- iii. PF/21/3350: Single storey rear extension to dwelling at **65 Mount Pleasant**. APPROVED.

17. Correspondence: circulated as usual.

- a. Request for a donation from 'Creative Support for Vulnerable Families and Children' was considered. It was thought to be a good idea but further investigation of the charity would be required before a donation could be made.

18. Items for report or future agenda

- a. It was noted with appreciation that
 - i. Mrs Booty has had the ivy and other growth cleared from the walls at Wighton Road/ Hindringham Road
 - ii. Walkers from Little Snoring pick litter from the roads and verges – seen at the junction of Thursford Road/ Snoring Road.

19. Next Meeting (including Annual Parish Meeting) is on **Wednesday 13 April 2022** at 7.15 for 7.30 pm in the Village Hall

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366

Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN

Agenda prepared by JO: 01/03/2022

Parish Council meeting closed at 8:15 pm

WALSINGHAM PARISH COUNCIL

Meeting of Walsingham Recreation Trust

Following the Parish Council meeting on Wednesday 9 March 2022

- 1) The **Minutes** of the meeting on 12 January were approved and signed.
- 2) **Village Hall**
 - a) **Maintenance:**
 - i) L A Whitmore **Electrical work.**
 - (1) Completed: two light fittings in shower rooms, removal of flood light fittings and wiring and replace scencor bulkhead fittings, to repair strip light in the archive store, and sort out electrical wiring at the disconnected alarm pad.
 - ii) Solar light fitted above the entrance (thank you James).
 - iii) **Glass washer** in the store room (now archive room) to be repaired and moved to the bar with a new sink unit and hot water heater. (Old sink unit to be removed from store).
 - iv) **Flooring for bar room:** WE to lift, clean & relay on carpet adhesive carpet tiles: £346.50. It was agreed to leave this for the moment and look at a complete re-vamp of the lounge. The Clerk was asked to inform Andrew McLaren.
 - v) It was agreed that Vanessa would present some ideas for re-doing the lounge.
 - vi) Lockable cupboard door for open space between the cooker and the fridge for the Youth Group's kitchen equipment. Clerk to ask WE if they can do this.

3) Recreation Ground

- a) Two picnic tables with benches made and supplied by UK Beach Huts.
- b) Mole control from Acorn Pest and Country Services

4) Finances

- a) Receipts since previous statement: booking fees £34; Covid business support grant £2667
- b) Regular Payments since previous statement: none
- c) Balance as at 1 March 2022: £33,154.95
- d) The following payments were approved:

Payee	Description	date	Chq no	Amount
BL, PJ & ML	Heating oil	21/01/22	102314	£1014.51
V Paige	Cleaning (January)	04/02/22	102315	£40.00
V Paige	Cleaning (February)		102316	£90.00

5) Bookings

- a) Regular bookings:
 - i) Thursdays 5 -6.30pm Youth Group
 - ii) *Friday mornings – Archive Group*
- b) Bookings
 - i) Wednesday 9 March: Parish Council meeting
 - ii) Friday 18 March all day: Village Archive training with NRO
 - iii) Saturday 2 April: child's party
 - iv) Wednesday 13 April: Parish Council meeting
 - v) Saturday 23 April 2- 4 pm: Sona
 - vi) Wednesday 27 April 12 – 2 pm: NCRDA AGM
 - vii) Wednesday 4 May: NCRDA Quiz evening
 - viii) Wednesday 11 May 9.30 am: WDG: Jubilee
 - ix) Wednesday 11 May: Parish Council meeting
 - x) Thursday 19 May 9am – 4 pm: M Howard
 - xi) Sunday 22 May: RAF 100 Group
 - xii) Sunday 5 June: Jubilee Celebrations

6) Any other business

Meeting closed at 8:30 pm