

WALSINGHAM PARISH COUNCIL

Present:

Cllrs. B Landale (Chairman), L Acton, Mrs E Carter, Mrs S Landale, Mrs J Marozzi, Mrs E Meath Baker, J Woodhouse (Vice-Chairman)

Meeting of the Parish Council on Wednesday 12 January 2022 at 7.15 pm for 7:30 pm in the Village Hall Members of the public may raise matters of concern before the meeting

MINUTES

Welcome

1. **Apologies** from N Morter, Mrs K Richardson, Ms V Paige, Mrs C Williams, District Councillor T Fitzpatrick, County Councillor M Dalby; PC J Pegden SNT Wells were accepted.

2. **Declarations of interest** by the Councillors in any of the agenda items listed below. None

3. **Minutes of the Meeting** on 1 December were approved for the Chairman to sign.

4. **Matters arising** not otherwise on the agenda

a. It was noted that the Village Gateway had been installed on Egmere Road.

5. **Police Matters**

a. It was noted that PC Jason Pegden was retiring from the Police on 18 January having served for 25 years. The Clerk was asked to thank him for his work over the years in Walsingham and the surrounding area and to wish him all the best.

6. **Report from County Councillor:** circulated via email

7. **Report from District Councillor:** no report

8. **Finances**

a. **The Statement of accounts** was presented and confirmed.

b. The following **payments** were approved

J Otte	expenses	101448	£101.22
Countrystyle Recycling	emptying bottle bank	101449	£14.40
Walsingham Estate	Printing newsletter Jan/Feb	101450	£56.48

9. **Highways**

a. Potholes and other highway faults should be reported via the website:

<https://apps.norfolk.gov.uk/HighwaysDefect/default.aspx>

i. Requests for clearing the footways on Holt Road, Scarborough Road and at the Ford have been submitted.

b. Problems with young lads doing skids etc in the coach park – report to WE

c. Memorial bench on Scarborough Road needs to be cleared of overgrowth. The Chairman would do this.

d. A request for 20 mph speed limit for the High Street was discussed. It was explained that the current policy was that 20 mph zones had to be 'self-enforcing' for instance with the installation of traffic bumps or chicanes: the former would be detrimental to the mediaeval buildings and the latter would pose problems large vehicles which have to use the High Street e.g. public transport buses. On top of the costs of such installations there would also be the legal costs associated with the change to the speed limit. As it is the traffic is often slowed having to negotiate parked vehicles. The evidence from SAM2 monitoring at the Friary on Fakenham Road indicates that most vehicles are within the speed limit of 30 mph as they approach the High Street. It was thought that the issue was probably more of perception than regular speeding of traffic. The Clerk would see if there was a suitable location on the High Street for the SAM2 (but it was doubtful).

10. **SAM2:** had been at the Friary, Fakenham Road and would go the Knight Street.

WALSINGHAM PARISH COUNCIL

11. **Access for oil deliveries to properties on Wells Road**
- a. A request for a second run of steps to access numbers 37 – 43 has been made. Victory Homes (Flagship) have confirmed that they own the land and would be willing to give permission for the construction of suitable steps but would not contribute to the cost or the upkeep. One resident confirmed that oil was still being delivered up the bank. It was agreed to wait to hear if further action was required.
12. **Verge cutting and grounds maintenance**
- a. The Clerk is waiting for a response from **CGM** to a request for making good the damage to bases of wooden play equipment by strimming and for a refund for the many missed cuts of verges and hedge. It was noted that the hedge had been cut at the beginning of the week.
- b. Quote from **FT Grounds Maintenance** to be considered for replacing CGM. It was noted that FT Ground Maintenance would not be able to take on the whole contract but would submit a proposal of what they could do e.g. verges and greens in Great Walsingham and leave the Recreation Ground and verges in Little Walsingham to CGM.
- c. Recommendations from FT grounds maintenance
- Cleaves Drive: cut back lower branches of sweet chestnut tree
 - The District Council has approved the application to remove (and replace if possible) the ornamental fruit trees reference TW/21/3189 by the Village Hall hedge. They are not diseased so it would be possible to replace with similar ornamental cherries or fruit trees in gaps between them. Vaughan West has offered to remove the trees FOC.
 - Not really worthwhile to plant trees or hedge on boundary of Recreation Ground (below the bowling green). Better to monitor for wild flowers.
 - Rough patch below bowling green: cut back, see what grows, plant with low maintenance plants perhaps a mix of annuals and perennials.
13. **Street Lighting**
- a. Day burner on Scarborough Road.
14. **Airfield Memorial Project:** no report
15. **Walsingham Development Project** progress report from the working group
- a. Village Consultation: volunteers to turn the proposal into a format suitable for a consultation / exhibition.
- b. **Jubilee Celebrations** double bank holiday weekend: Thursday 2 – Sunday 4 June 2022: e.g. lighting of the beacon, flags along the High Street, party at the Village Hall.
- It was agreed to set up a working group to organise events.
16. **Walsingham Village Archive**
- a. It was agreed to make the Village Archive a Working Group of the Parish Council, using the Constitution of the History Society as the Terms of Reference. This would provide insurance cover for the group, the archive and any events etc which are organised. It was noted that Norfolk Record Office are providing advice and training.
- b. It was agreed to submit an application to the NNDC Sustainable Communities Fund to purchase a photocopier and scanner (possibly also a laptop and specialised equipment to digitise archival records) and the cost of setting up a dedicated website.
- The equipment would
 - support the Archive in cataloguing and storing documents, in making the records accessible for research and mounting exhibitions.
 - be of use to the Parish Council in producing the bi-monthly newsletter
 - The cost of a photocopier (A4 and A3 paper size with scanner) to suit the needs of printing the newsletter costs in the region of £2,500 + VAT. There would also

WALSINGHAM PARISH COUNCIL

be a service charge of approximately £35 - £45 per month (to cover callout, repairs, replacement toner). Cost per page for colour is between 3.45p and 5p; for B&W it is between 0.4p and 0.5p.

17. Planning

a. Applications received since the last meeting

- i. LA/21/3049: Works associated with Installation solar panels on roof of single storey rear section of dwelling at **Friday Cottage 7 Friday Market Place**. Link circulated. No objection.
- ii. PF/21/3350: Single storey rear extension to dwelling at **65 Mount Pleasant**. Link circulated. No objection.
- iii. PF/21/3297: Single storey rear extensions; dormer extension to rear and insertion of roof lights associated with conversion of loft to habitable space at **27 Mount Pleasant**. Link circulated. No objection.
- iv. PF/21/3302: Two storey detached dwelling; new vehicle access off Chapel Yard at **St James Cottage 18 Bridewell Street**. Link circulated. It was agreed to object to this application on the grounds that it is over-development of the site. The whole of this open area and trees should be retained.

b. Decisions made by NNDC: none.

18. Correspondence: circulated as usual.

- a. A letter from Walsingham Estate was circulated which explained that the Estate was sending out a parking need survey to affected residents.

19. Items for report or future agenda

20. WDG meeting on 1 February 2022 at 9:30 am in the Village Hall

21. Next Meeting is on **Wednesday 9 March 2022** at 7.15 for 7.30 pm in the Village Hall

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366

Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN

Agenda prepared by JO: 04/01/2022

Parish Council meeting closed at 8:25 pm

WALSINGHAM PARISH COUNCIL

Meeting of Walsingham Recreation Trust

Following the Parish Council meeting on Wednesday 12 January 2022

- 1) The **Minutes** of the meeting on 1 December 2021 were approved and signed
- 2) **Village Hall**
 - a) **Maintenance:**
 - i) L A Whitmore **Electrical work.**
 - (1) Completed: two light fittings in shower rooms, removal of flood light fittings and wiring and replace scencor bulkhead fittings to repair strip light in the archive store, and sort out electrical wiring at the disconnected alarm pad.
 - (2) To be done: installation of pir led fitting over the main door;
 - ii) To arrange for the **glass washer** to be serviced and moved from the store room (now archive room) to the bar.
 - iii) **Flooring for bar room:** WE to lift, clean & relay on carpet adhesive carpet tiles: £346.50
 - iv) **Lockable cupboard door** for open space between the cooker and the fridge for the Youth Group's kitchen equipment. Clerk to ask WE if they can do this.
 - v) It was agreed to purchase a couple of large pots for the kitchen.
- 3) **Recreation Ground**
 - a) Annual inspection of playground apparatus and recommendations for maintenance
 - i) Works ordered for: Hip Hop – replacement housing and bearings £346; replace missing fixings on train, skate park £4.60; minor repairs on youth shelter £20; labour and travel £494.64. Total cost £865.24 plus VAT.
 - b) To get quotes for replacements for picnic table and bench near the path. Standard A-frame picnic bench £240 each for two. It was agreed to ask if the carpenter could extend the ends of the table beyond the frame to allow a wheelchair or buggy to be drawn up to the table.
 - c) Mole control requested from Acorn Pest and Country Services.
- 4) **Finances**
 - a) Receipts since previous statement: booking fees £78
 - b) Regular Payments since previous statement: Anglian Water £44.08
 - c) Balance as at 31 December 2021: £31,648.46
 - d) It was noted that oil had been ordered (from Anglian Farmers). It was delivered last week and the boiler was serviced on Tuesday.
 - e) Payments to approve:

Payee	Description	date	Chq no	Amount
V Paige	Cleaning (December) plus daffodil and crocus bulbs for village gateways			£140.00
- 5) **Bookings**
 - a) Regular bookings:
 - i) Thursdays 4.30pm Youth Group
 - ii) *Friday mornings – Archive Group*
 - b) Bookings
 - i) Wednesday 12 January: Parish Council meeting
 - ii) Monday 31 January 8 am – 4 pm: Walsingham Farms Shop training day
 - iii) Tuesday 1 February 9:30 am: Walsingham Development Group
 - iv) Saturday 26 February 2 – 4 pm: gathering
 - v) Tuesday 1 March: Fakenham and Olivet Twinning Quiz night
 - vi) Wednesday 9 March: Parish Council meeting
- 6) Any other business

Meeting closed at 8:35 pm