

WALSINGHAM PARISH COUNCIL

Present:

Cllrs. B Landale (Chairman), L Acton, N Morter, Ms V Paige, Mrs C Williams
and one member of the public

Meeting of the Parish Council on Wednesday 1 December 2021 at 7.15 pm for 7:30 pm in the Village Hall

A member of the public raised concern about the speed of vehicles in the High Street and requested a 20mph zone. She also mentioned the problem of queuing traffic at Cherry Trees junction (B1110 with the A148. It was explained that plans were in place to construct a roundabout at the next junction (Water Moor Lane) in conjunction with the housing development at Fakenham. It was thought that work would begin on the re-configuration of the road next year.

The presentation of the Covid-19 Memorial Plaque was cancelled as the Deputy Lieutenant was unable to attend.

MINUTES

Welcome

1. **Apologies** from Mrs E Carter, Mrs S Landale, Mrs J Marozzi, Mrs E Meath Baker, Mrs K Richardson, J Woodhouse (Vice-Chairman) and District Councillor T Fitzpatrick were accepted.
2. **Declarations of interest** by the Councillors in any of the agenda items listed below. None
3. **Minutes of the Meeting** on 20 October were approved for the Chairman to sign.
4. **Matters arising** not otherwise on the agenda
 - a. It was noted that thanks for donations have been received from Heritage House, Citizens Advice, St Peter's and St Mary's.
5. **Police Matters**
 - a. It was noted that the car park at St Peter's was being used as a skid pad. Vehicles had also driven along the bridleway.
6. **Report from County Councillor** not present.
7. **Report from District Councillor** not present.
8. **Finances**
 - a. **The Statement of accounts** was presented and confirmed.
 - b. The following **payments** were approved

| | | | |
|------------------------------|--|--------|---------|
| Walsingham Estate | photocopying newsletter | 101445 | £107.28 |
| Joanna Otte | expenses | 101446 | £80.28 |
| Fenland Leisure Products Ltd | Annual inspection of recreation ground apparatus | 101447 | £324.00 |
| N Morter | Dedication day expenses | | £976.79 |

9. Setting the Budget and Precept for 2022-23

- a. The figures for the draft budget were reviewed:
Expected bank balance at the end of 2021-22: £49,201. This includes
 - £9715 airfield memorial project
 - £13,000 insurance account
 - £17,506 reserved funds (see list) including £3,106 in WDG accountProjected payments for 2022-23: £31,620
Projected receipts for 2022-23: £ 2,650
The main increase is the cost of publishing the newsletter six times a year at approx. £600 and the new bus shelter opposite the school (cost to the Parish Council £4,585).
- b. To determine whether or not there are any other likely calls on planned expenditure. It was decided to take the cost of the new bus shelter out of reserved funds rather than adding to the precept.
- c. It was agreed to increase the precept by £1,000 to **£25,000** (an increase of 4.5%)
- d. Complete the Precept form for the District Council

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10. Highways

- a. Potholes and other highway faults should be reported via the website:
<https://apps.norfolk.gov.uk/HighwaysDefect/default.aspx>
 - i. Give Way sign at Wighton Road / The Hill still not repaired
 - ii. Weight limit sign broken off post
 - iii. Grups on Fakenham Road (near bridge) and Egmore Road near clearing out

11. SAM2

- a. Houghton 31 Oct – 21 Nov (40 mph). 85th percentile speed was 42.5 mph; 85th percentile vehicles were 11,253 counts. Maximum speed recorded was 85 mph on 10 November at 7.35 am. Total vehicles was 13,239 counts. Daily 7 day average 613 (5 day average 666). Average speed 35.4 mph. The average speeder was just over 40 mph.

12. Access for oil deliveries to properties on Wells Road

- a. A request for a second run of steps to access numbers 37 – 43 has been made. One oil company has confirmed that steps at this location would meet health and safety rules as long as the distance was not longer than their hoses. The Clerk has contacted Victory Homes (Flagship) who own the land requesting their support for the construction of steps. Once a way of funding the construction has been established the Highways Engineer the steps can be designed and the worked programmed. The Clerk was asked to follow up with Victory Homes (Flagship).

13. Parish Partnership Scheme (50% of the cost from the County Council) deadline 10 December)

- a. It was noted that the second half of the pair of gateways which was not erected on Wells Road would be erected on Egmore Road (replacing the existing 'Walsingham' sign). It has been requested that the new sign reads '**Little Walsingham – Historic Village**'.
- b. An application for a **3 bay cantilever bus shelter** opposite the school on Wells Road has been submitted to the Parish Partnership Scheme. It would have a powder coated aluminium frame (dark green), back and full end panels, a bench seat, concrete pad, timetable case, flag bracket and Solaris lighting unit. The total cost (supply and installation) is £9,170 + VAT.

14. Power Cuts

- a. It has been reported that one of the major causes of the frequent power cuts in the village is branches brushing against powerlines or falling debris breaking the lines. UK Power Networks cut back branches on public land but not on private property. One area that causes many power cuts is in the vicinity of Church Street. It was reported that the information had been forwarded to the Walsingham Estate who provided clarification:
 - i. Private landowners are not permitted to interfere with anything within reach of a live line (for obvious reasons!).
 - ii. The 'form' is that they (UKPN) get in touch with the landowner who gives them consent for access/ to carry out the necessary work themselves (or usually with their own sub-contractors). The Estate Agent has recently provided UKPN with a map of each Estate tenant so they can speak to the respective tenants direct – but they come through the Office for larger trees / woodland etc.
 - iii. It was also noted that trees / undergrowth overhanging the highway are the direct responsibility of the landowner. Walsingham Estate has recently arranged for these to be cleared to allow for the height of the new double decker bus. There are a small number (ash) from the last survey still to be dealt with this autumn.

15. Verge cutting and grounds maintenance

- a. It was noted that the Direct Debit to CGM had been cancelled. The Clerk was waiting for a response to a request for making good the damage to bases of wooden play equipment by strimming, for the hedge at the Village Hall to be cut, and for a refund for the many missed cuts.
- b. Quote from FT Grounds Maintenance has been requested.
- c. Recommendations from FT grounds maintenance
 - i. Cleaves Drive: cut back lower branches of sweet chestnut tree

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- ii. Remove dead / dying trees by Village Hall hedge. They are not diseased so it would be possible to replace with similar ornamental cherries or fruit trees in gaps between them.
 - 1. The Clerk has applied to the District Council for approval to remove the trees and possibly replace with similar ornamental / fruit trees.
 - 2. Vaughan West has offered to remove the trees FOC. This was gratefully accepted.
- iii. Not really worthwhile to plant trees or hedge on boundary of Recreation Ground (below the bowling green). Better to monitor for wild flowers.
- iv. Rough patch below bowling green: cut back, see what grows, plant with low maintenance plants perhaps a mix of annuals and perennials.
- d. Planting bulbs at village gateways: Vanessa's offer was accepted and it was agreed that she could purchase bulbs for planting.

16. Street Lighting

- a. Day burner (and leaning) on Scarborough Road opposite council houses

17. Airfield Memorial Project (update from Nigel Morter)

- a. It was noted that the VAT element on payments from this account has been transferred from the main parish council account: total of £3,163.35.
- b. Dedication Day had been a success. Wells British Legion had attended on Remembrance Day.
- c. A successful application for £1,000 had been made to Egmore Energy.

18. Walsingham Development Project progress report from the working group

- a. Village Consultation: volunteers to turn the proposal into a format suitable for a consultation / exhibition. It was noted that Scilla and Julia had met.
- b. Jubilee Celebrations double bank holiday weekend: Thursday 2 – Sunday 4 June 2022

19. Newsletter

20. Planning

- a. **Applications received since the last meeting**
 - i. PF/21/2764: Single storey side and rear extensions at **Orchard Cottage The Hill**. Link circulated. No objection.
 - ii. PF/21/3021: External alterations following removal of single lean-to at **St Seraphims Station Road**. Link circulated. No objection
- b. **Decisions made by NNDC**
 - i. PF/21/1774: Installation of replacement windows and door at **The Bellows The Old Foundry Hindringham Road**. APPROVED.
 - ii. LA/21/2015: Internal and external alteration to facilitate the re-organization of the Ground Floor Mill room to be used as an entrance for the museum, installation of lift replacement stairs and new window glazing and frame. At **The Old Mill Cokers Hill**. APPROVED.
 - iii. PF/21/2344: Single storey extensions to front, side and rear of dwelling; insertion of rooflights to facilitate conversion of roof space to habitable space at **St Augustines Wells Road**. APPROVED

21. Correspondence: circulated as usual.

22. Items for report or future agenda

23. Next Meeting is on **Wednesday 12 January 2022** at 7.15 for 7.30 pm in the Village Hall

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366

Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN

Agenda prepared by JO 24/11/2021

Parish Council meeting closed.

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Meeting of Walsingham Recreation Trust

Following the Parish Council meeting on Wednesday 1 December 2021

- 1) The **Minutes** of the meeting on 20 October 2021.
- 2) **Village Hall**
 - a) **Maintenance:**
 - i) L A Whitmore **Electrical work.**
 - (1) Completed: two light fittings in shower rooms, removal of flood light fittings and wiring and replace scencor bulkhead fittings, to repair strip light in the archive store, and sort out electrical wiring at the disconnected alarm pad.
 - (2) To be done: installation of pir led fitting over the main door; investigate if the **glass washer** in the store room (now archive room) needs electrical repairs.
 - ii) **Flooring for bar room:** WE to lift, clean & relay on carpet adhesive carpet tiles: £346.50
 - iii) It was agreed to asked the Walsingham Estate turn the open space between the cooker and the fridge into a lockable **cupboard** for the Youth Group's kitchen equipment.
- 3) **Recreation Ground**
 - a) Annual inspection of playground apparatus and recommendations for maintenance
 - i) Hip Hop – replacement housing and bearings £346; replace missing fixings on train, skate park £4.60; minor repairs on youth shelter £20; labour and travel £494.64. Total cost £865.24 plus VAT. It was agreed to have the maintenance work carried out.
 - b) To get quotes for replacements for picnic table and bench near the path.
 - i) Picnic tables available at GJL – Vanessa to investigate.
- 4) **Finances**
 - a) Receipts since previous statement: booking fees £30
 - b) Balance as at 14 November 2021: £31,734.54
 - c) The following payments were approved:

| Payee | Description | date | Chq no | Amount |
|---------|---------------------|---------|--------|---------|
| V Paige | Cleaning (October) | 8/11/21 | 102311 | £120.00 |
| V Paige | Cleaning (November) | | 102312 | £120.00 |
- 5) **Bookings**
 - a) Regular bookings:
 - i) Thursdays 4.30pm Youth Group
 - b) Bookings
 - i) Friday 3 December (child's party – will clean afterwards ready for next day)
 - ii) Saturday 4 December 10.30 – 1.30 pm (child's party)
 - iii) Saturday 11 December (afternoon): Gathering
 - iv) Sunday 12 December (afternoon)
 - v) Wednesday 12 January: Parish Council meeting
 - vi) Monday 17 January (or 24 January) 8 am – 4 pm: Walsingham Farms Shop training day
- 6) Any other business: none.

Meeting closed at 8:15 pm

The Chairman thanked everyone for attending and wished a very happy Christmas to all.