

WALSINGHAM PARISH COUNCIL

Present:

Cllrs. B Landale (Chairman), L Acton, Mrs S Landale, Mrs E Meath Baker, N Morter, Mrs C Williams,

Cc: District Councillor T Fitzpatrick

Meeting of the Parish Council on Wednesday 8 September 2021 at 7.15 pm for 7:30 pm in the Village Hall

MINUTES

Welcome

Before the meeting started the Chairman asked those present to pause for a few moments to think of Bernie Beckham who had died at the end of July. He had been a parish councillor, member of Walsingham United FC and a stalwart of community life for many years and would be greatly missed.

1. **Apologies** from Mrs E Carter, Mrs J Marozzi, Mrs K Richardson, Ms V Waller, J Woodhouse (Vice-Chairman) and PC J Pegden SNT Wells were accepted.
2. **Declarations of interest** by the Councillors in any of the agenda items listed below. None.
3. **Minutes of the Meeting** on 30 June were approved and signed.
4. **Matters arising** not otherwise on the agenda
 - a. It was noted that the overgrowth on Waterden Lane had been cut back and it was a great improvement.
 - b. It was noted that the telephone kiosk on Friday Market had been repainted.
 - c. It was noted that the Clerk made a contribution of £50 to the fund organised by Langham Parish Council to give a thank you gift to former County Councillor Dr Marie Strong. £20 already received from parish councillors. Other parish councillors who indicated they wished to contribute please give cash or cheque to the Clerk. A further £25 was handed over.
 - d. Parish Councillors are invited to Langham Dome for presentation of gift at 6 pm on Tuesday 7 September. A couple of councillors from Walsingham had attended and reported that it had been a very good evening.
5. **Police Matters**
 - a. The Chairman reported that he had spent a good hour with the PCC at Wells talking about Walsingham and policing.
 - b. A notice of police contacts had been circulated, and put on notice boards and uploaded to the website.
6. **Report from County Councillor** (not present)
7. **Report from District Councillor**
 - a. Covid precautions continue. The infection rate in North Norfolk is low but there are high tourist levels especially along the coast. Covid marshals are deployed in market towns and coastal resorts.
 - b. New housing strategy has been adopted including bringing derelict housing into use (although it is a long process) Waiting for government details about caps on second homes before putting a policy in place.
 - c. Equinor is moving its HQ from Wind Farm Place to Great Yarmouth which means a loss of jobs in the area and implications at Wells (e.g. dredging the channel). The owners are looking for a new tenant.
 - d. Had not attended the recent meeting at Egmore Energy. The traffic was mostly a problem in the parishes west of the site. It seems that the main issue for nearby properties is smell from the spoil heap.
 - e. Annual canvas for voting is underway
 - f. Sustainable Communities Fund is open for applications

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8. Finances

- a. The Statement of accounts was presented and confirmed.
- b. To following payments were approved

payments to approve		cheque no		date
Country Style Recycling	emptying bottle bank	101354	£34.20	23/07/2021
NNDC	emptying litter bins	101355	£299.52	23/07/2021
Walsingham Estate	reglazing window, new escape route door VH	101356	£2,027.34	23/07/2021
FLP	repairs to windsurfer rocker	101357	£1,233.53	30/07/2021
Joanna Otte	expenses	101358	£76.58	
PKF Littlejohn LLP	external audit	101359	£240.00	
		total	£3,911.17	

9. Highways

- a. Items to report:
 - i. Pothole on Scarborough getting bigger – report again
- b. A request from Lynx Bus Service to assist with getting overhanging trees between Houghton and Little Walsingham which are causing a hazard for their double decker buses had been circulated. It was noted that the Walsingham Estate had spoken with their forestry consultant, and had met with a representative from the County Councils. The County contractors (Norse) will prune trees on Fakenham Road, and on Egmore Road, and fortunately would be covering some of the costs as a part of it can take place concurrently with works being done for Anglian Water.

10. Parish Partnership Scheme

- a. Village gateways on Wells Road and Fakenham Road have been installed. The Clerk is following up on the Wells Road one as the gate is only on one side not on two as in the specs.
- b. To consider getting similar gateways on Egmore Road. Deadline for applications to the Parish Partnership Scheme is end of November.
 - i. It was suggested that the parish council could get a further set of gates for Egmore Road. To be considered at the next meeting.

11. SAM2

- a. The unit has been on Barsham Hill between 28 July and 1 September. The speed limit here is 50 mph. The average speed recorded during this period was 45.6 mph (85th percentile was 53.6 mph). The maximum speed recorded was 90 mph on 3 August at 20.35. The total number of vehicles counted was 13,528 (an average of 822 per day).

12. Verge cutting

- a. Problems with grass cutting have largely been resolved with CGM. An extra cut will be carried out in November, but as yet no refund has been processed for the missed cuts. The hedge at the Recreation Ground should be cut this month. The verge between Berry Hall Green and St Peter's Church has not been cut at all (it appears to have fallen off their schedule). The steep bank on the junction of Westgate and Scarborough Road has been left uncut as there was dog mess on the site.
 - i. It was suggested that a sign could be put on the verge reminding dog walkers to pick up after their dogs.

13. Anaerobic Digester / Egmore Energy. The main on-going problem is the appalling smell (probably when the spoil heap is turned).

14. Street Lighting: the light at the ford is now working.

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15. Airfield Memorial Project (update from Nigel Morter): Coffee morning for invited guests on 9 November.

16. Walsingham Development Project

- a. Village Consultation. Suggested date of 8 & 9 October. Unfortunately, C Williams is no longer available for these dates. It was agreed to postpone the Village Consultation to a later date. The next step is to turn the proposal into a consultation for exhibiting to the community (and then to set a date).
- b. Jubilee Celebrations.
- c. Tree planting. It was noted that tree bundles are available from both the County and District Councils. It needs careful consideration to find a suitable place. The Clerk was asked to forward the information to the Primary School.

17. Parish Newsletter / Magazine

- a. It was noted that the representatives from the Parish Council had met with the Committee of News and Views. They were happy for the Parish Council to take on responsibility of communicating with the village e.g., with a regular newsletter and electronical (via websites, Facebook, emailed news).
- b. Editor – the Clerk is willing to edit and layout a newsletter with contributions from organisations and groups in the village
- c. Points that require more information / volunteers etc:
 - i. It was agreed to have a bi-monthly newsletter – one sheet of A4 in booklet style – to start in November.
 - ii. Photocopying – cost for 500 double-side A4
 - 1. E.g., RC Shrine: 2p a sheet for black and white and 7p a sheet for colour
 - a. 500 b&w double-sided: £20
 - b. 500 colour double-sided: £70
 - 2. Does anyone else have access to a photocopier and / or cost of printing? It was suggested that the Walsingham Estate office might be able to help.
 - iii. Distribution organiser –
 - iv. Volunteers to deliver – (Clare would draft a request for volunteers). Nigel offered to do Egmore, Scilla offered to do Station Road.
 - v. Coverage – Great and Little Walsingham (and Barsham /Houghton if they wish to be included and contribute)

18. Planning

a. Applications received since the last meeting

- i. PF/21/1376: Replacement garage including home office at **11 St. Peters Road**. Link circulated. V Waller declared an interest as she is friends with the applicant. No objection.
- ii. LA/21/1884: Works associated with formation of oculus window at first floor level in western elevation at **The Barge Hindringham Road**. Link circulated. No objection
- iii. PF/21/1774: Installation of replacement windows and door at **The Bellows The Old Foundry Hindringham Road**. Link circulated. No objection.
- iv. LA/21/2015: Internal and external alteration to facilitate the re-organization of the Ground Floor Mill room to be used as an entrance for the museum, installation of lift replacement stairs and new window glazing and frame. At **The Old Mill Cokers Hill**. Link circulated. E Meath Baker declared an interest. No objection.
- v. PF/21/2114: Single storey rear extension; replacement roof to allow for first floor extension; remodelling of front elevation including replacement porch at **25 Wells Road**. Link circulated. No objection (although some concern about the size and rendering).

b. Decisions made by NNDC

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- i. PF/21/1432: Demolition of chicken shed and erection of replacement agricultural building at **Brick Kiln Farm Edgar Road**. APPROVED.
- ii. LA/21/0586: Internal and external works associated with proposed single storey extension to side and rear and installation of air source heat pump at **Heins Cottage 20 Westgate**. APPROVED.
- iii. PF/21/1376: Replacement garage including home office at **11 St. Peters Road**. APPROVED.

19. Correspondence: circulated as usual.

- a. A request to support other Norfolk parishes in a campaign for an Offshore Transmission Network (OTN) for offshore wind farms rather than having multiple cable paths across the county and new substations to link up with the National Grid was considered. It was agreed not to do this as the technology is not ready.

20. Items for report or future agenda

21. To note that the Travellers meeting is on Tuesday 28 September has been cancelled.

22. Next Meeting is on **Wednesday 20 October 2021** at 7.15 for 7.30 pm in the Village Hall

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN *Agenda prepared by JO 01/09/2021*

The Chairman closed the Parish Council meeting

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Meeting of Walsingham Recreation Trust

Following the Parish Council meeting on Wednesday 8 September 2021

- 1) The **Minutes** of the meeting on 30 June 2021 were approved and signed.
 - 2) **Village Hall**
 - a) **Maintenance:**
 - i) L A Whitmore to carry out **Electrical work** to replace 2 light fittings in shower rooms, remove flood light fittings and wiring and replace scencor bulkhead fittings and install pir led fitting over the main door: for £485.50 + VAT. At least some of the work has been carried out.
 - ii) Repair/ replace taps and move towel dispenser in gents: work done by Alan Groom
 - iii) Emergency exit door, broken window on snooker room, broken lock on bar door: work completed by WE
 - (1) To cut out broken glass from 2 casements, clean and prepare rebates, reglaze with 6.2mm clear laminated glass to games room and 6mm cast Georgian wired glass to changing room and bring forward paint in 3 coats of superdec white gloss paint to match existing finishes. £ 678.70
 - (2) Remove existing escape route door in main hall and replace with outward opening ply flush door with reinforced glazed vision panel. Replace existing mortice lock with push pad lock mechanism and refit all signage salvaged from original door set. Bring forward decorations in 3 coats of superdec white gloss paint, £1,348.63
 - iv) **Flooring for function room:**
 - (1) Quote to lift, clean and relay on carpet adhesive carpet tiles WE: £346.50
 - (2) Quote for supplying and fitting new carpet tiles (excluding VAT). Williamson
 - (a) Gala carpet (very hardwearing domestic sheet carpet no underlay): £450
 - (i) Vigour underlay £205
 - (b) Carpet tiles (advantage: easy to replace a damaged tile):
 - (i) Vital: £535
 - (ii) Tocarre: £568
 - (iii) Workspace loop £609
 - (iv) Vinyl Protex (very hardwearing domestic vinyl): £701
 - (c) Safety floor contract vinyl Altro Wood adhesive free: £1160
 - b) **Improvements**
 - i) It was reported that the broadband connection had now installed and was working. PlusNet has refunded the monthly payments for April – July. The monthly payment is just under £30. The Clerk would make the password available for Hall users.
 - c) **History Society** asked if they could have space in the Village Hall to store the archive. It was agreed that the store room behind the bar would be a suitable location. It would need to be cleared.
- 3) **Recreation Ground**
 - a) Inspection of playground apparatus:
 - i) it was reported that the bench by the path and the picnic table were in a poor condition. The Clerk was asked to get quotes for replacements.
 - ii) Damaged wind surf rocker has been repaired by Fenland Leisure Products.
- 4) **Finances**
 - a) Receipts since previous statement: NNDC hire for election £120; booking fees £439.50
 - b) Direct Debits since previous statement: NNDC rates £130.58; Anglian Water £5.60
 - c) Balance as at 1 September 2021: **£31,892.54**

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d) Payments to approve:

Payee	Description	Date	Chq no	Amount
V Waller	Cleaning June & materials	05/07/21	102307	£103.49
A Groom	Repairs taps and move towel dispenser	03/08/21	102308	£94.65
V Waller	Cleaning July	04/08/21	102309	£100.00

5) **Bookings**

- a) It was reported that a home-schooling group had expressed an interest in a regular afternoon booking. They had also expressed an interest in booking the snooker room for adults in the evening (for snooker and table tennis).
 - i) It was agreed that cues would be purchased if required. However, it was the usual practice for players to bring their own table tennis bats and balls.
 - ii) It was agreed that if this confirmed then lockable storage would be found for the Youth Group to keep its supplies.
- b) Regular bookings:
 - i) Thursdays 4.30pm Youth Group
- c) Bookings
 - i) Saturday 11 September: private party
 - ii) Sunday 19 September: christening
 - iii) Wednesday 22 September: RDA meeting
 - iv) Saturday 25 September: Bernie Beckham Tribute Game (and other events)
 - v) Tuesday 28 September (morning): Travellers meeting (cancelled)
 - vi) Friday 8 – Saturday 9 October: Village Consultation (postponed)
 - vii) Saturday 16 October (afternoon): Gathering
 - viii) Wednesday 20 October: Parish Council meeting
 - ix) Saturday 6 November (afternoon): Gathering
 - x) Weekend of 19, 20, 21 November: wedding
 - xi) Wednesday 1 December: Parish Council meeting
 - xii) Saturday 11 December (afternoon): Gathering

6) Any other business

- a) An email about staging a play from 'The Keepers Daughter' was considered. It was decided that this was not something for the Village Hall at the moment.