

WALSINGHAM PARISH COUNCIL

To:

Cllrs. B Landale (Chairman), L Acton, Mrs E Carter, Mrs S Landale, Mrs J Marozzi, Mrs E Meath Baker, N Morter, Mrs K Richardson, Ms V Waller, Mrs C Williams, J Woodhouse (Vice-Chairman)

Cc: District Councillor T Fitzpatrick, County Councillor M Dalby; PC J Pegden SNT Wells

**You are summoned to a Meeting of the Parish Council
on Wednesday 8 September 2021 at 7.15 pm for 7:30 pm in the Village Hall**

Signed:

Clerk to the Council

Date:

AGENDA

Welcome

1. **Apologies**
2. **Declarations of interest** by the Councillors in any of the agenda items listed below
3. **Minutes of the Meeting** on 30 June to be approved for the Chairman to sign.
4. **Matters arising** not otherwise on the agenda
 - a. To note that the overgrowth on Waterden Lane has been cut back.
 - b. To note that the telephone kiosk on Friday Market has been repainted.
 - c. To note that the Clerk made a contribution of £50 to the fund organised by Langham Parish Council to give a thank you gift to former County Councillor Dr Marie Strong. £20 already received from parish councillors. Other parish councillors who indicated they wished to contribute please give cash or cheque to the Clerk.
 - d. Parish Councillors are invited to Langham Dome for presentation of gift at 6 pm on Tuesday 7 September. RSVP to chairman@langhamdome.org
5. **Police Matters**
6. **Report from County Councillor**
7. **Report from District Councillor**
8. **Finances**
 - a. Statement and Accounts
 - b. To approve payments
9. **Highways**
 - a. Potholes and other highway faults should be reported via the website: <https://apps.norfolk.gov.uk/HighwaysDefect/default.aspx>
 - b. To note a request from Lynx Bus Service to assist with getting overhanging trees between Houghton and Little Walsingham which are causing a hazard for their double decker buses. The Walsingham Estate has spoken with their forestry consultant, and has met with a representative from the County Councils. The County contractors (Norse) will prune trees on Fakenham Road, and on Egmore Road, and fortunately will be covering some of the costs as a part of it can take place concurrently with works being done for Anglian Water.
10. **Parish Partnership Scheme**
 - a. Village gateways on Wells Road and Fakenham Road have been installed. The Clerk is following up on the Wells Road one as the gate is only on one side not on two as in the specs.
 - b. To consider getting similar gateways on Egmore Road. Deadline for applications to the Parish Partnership Scheme is end of November.

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11. SAM2

- a. The unit has been on Barsham Hill between 28 July and 1 September. The speed limit here is 50 mph. The average speed recorded during this period was 45.6 mph (85th percentile was 53.6 mph). The maximum speed recorded was 90 mph on 3 August at 20.35. The total number of vehicles counted was 13,528 (an average of 822 per day).

12. Verge cutting

- a. Problems with grass cutting have largely been resolved with CGM. An extra cut will be carried out in November, but as yet no refund has been processed for the missed cuts. The hedge at the Recreation Ground should be cut this month. The verge between Berry Hall Green and St Peter's Church has not been cut at all (it appears to have fallen off their schedule). The steep bank on the junction of Westgate and Scarborough Road has been left uncut as there was dog mess on the site.
 - i. To consider putting up a sign reminding dog walkers to pick up after their dogs.

13. Anaerobic Digester / Egmere Energy (report from Nigel Morter)

14. Street Lighting

15. Airfield Memorial Project (update from Nigel Morter)

16. Walsingham Development Project

- a. Village Consultation. Suggested date of 8 & 9 October. Unfortunately, C Williams is no longer available for these dates. See proposal from the working group.
- b. Jubilee Celebrations, Tree planting

17. Parish Newsletter / Magazine

- a. To note that the representatives from the Parish Council have met with the Committee of News and Views. It was agreed that the Parish Council would take on responsibility for communicating with the village e.g., with a regular newsletter and electronical (via websites, Facebook, emailed news).
- b. Editor – the Clerk is willing to edit and layout a newsletter with contributions from organisations and groups in the village
- c. Points that require more information / volunteers etc:
 - i. Monthly or bi-monthly newsletter?
 - ii. Photocopying – cost for 500 double-side A4
 1. E.g., RC Shrine: 2p a sheet for black and white and 7p a sheet for colour
 - a. 500 b&w double-sided: £20
 - b. 500 colour double-sided: £70
 2. Does anyone else have access to a photocopier and / or cost of printing?
 - iii. Distribution organiser –
 - iv. Volunteers to deliver –
 - v. Coverage – Great and Little Walsingham (and Barsham /Houghton if they wish to be included and contribute)

18. Planning

- a. **Applications received since the last meeting**
 - i. PF/21/1376: Replacement garage including home office at **11 St. Peters Road**. Link circulated. V Waller declared an interest as she is friends with the applicant.
 - ii. LA/21/1884: Works associated with formation of oculus window at first floor level in western elevation at **The Barge Hindringham Road**. Link circulated.
 - iii. PF/21/1774: Installation of replacement windows and door at **The Bellows The Old Foundry Hindringham Road**. Link circulated.

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- iv. LA/21/2015: Internal and external alteration to facilitate the re-organization of the Ground Floor Mill room to be used as an entrance for the museum, installation of lift replacement stairs and new window glazing and frame. At **The Old Mill Cokers Hill**. Link circulated.
- v. PF/21/2114: Single storey rear extension; replacement roof to allow for first floor extension; remodelling of front elevation including replacement porch at **25 Wells Road**. Link circulated.

b. Decisions made by NNDC

- i. PF/21/1432: Demolition of chicken shed and erection of replacement agricultural building at **Brick Kiln Farm Edgar Road**. APPROVED.
- ii. LA/21/0586: Internal and external works associated with proposed single storey extension to side and rear and installation of air source heat pump at **Heins Cottage 20 Westgate**. APPROVED.
- iii. PF/21/1376: Replacement garage including home office at **11 St. Peters Road**. APPROVED.

19. Correspondence: circulated as usual.

- a. To consider supporting other Norfolk parishes in a campaign for an Offshore Transmission Network (OTN) for offshore wind farms rather than having multiple cable paths across the county and new substations to link up with the National Grid.

20. Items for report or future agenda

21. To note that the Travellers meeting is on Tuesday 28 September at 9.45 for 10 am.

22. Next Meeting is on **Wednesday 20 October 2021** at 7.15 for 7.30 pm in the Village Hall

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366

Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN

Agenda prepared by JO 01/09/2021

Chairman to close Parish Council meeting

Meeting of Walsingham Recreation Trust

Following the Parish Council meeting on Wednesday 8 September 2021

1) To approve the **Minutes** of the meeting on 30 June 2021.

2) Village Hall

a) Maintenance:

- i) L A Whitmore to carry out **Electrical work** to replace 2 light fittings in shower rooms, remove flood light fittings and wiring and replace scencor bulkhead fittings and install pir led fitting over the main door: for £485.50 + VAT. At least some of the work has been carried out.
- ii) Repair/ replace taps and move towel dispenser in gents: work done by Alan Groom
- iii) Emergency exit door, broken window on snooker room, broken lock on bar door: work completed by WE
 - (1) To cut out broken glass from 2 casements, clean and prepare rebates, reglaze with 6.2mm clear laminated glass to games room and 6mm cast Georgian wired glass to changing room and bring forward paint in 3 coats of superdec white gloss paint to match existing finishes. £ 678.70
 - (2) Remove existing escape route door in main hall and replace with outward opening ply flush door with reinforced glazed vision panel. Replace existing mortice lock with push pad lock mechanism and refit all signage salvaged from original door set. Bring forward decorations in 3 coats of superdec white gloss paint, £1,348.63

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iv) Flooring for function room:

- (1) Quote to lift, clean and relay on carpet adhesive carpet tiles WE: £346.50
- (2) Quote for supplying and fitting new carpet tiles (excluding VAT). Williamson
 - (a) Gala carpet (very hardwearing domestic sheet carpet no underlay): £450
 - (i) Vigour underlay £205
 - (b) Carpet tiles (advantage: easy to replace a damaged tile):
 - (i) Vital: £535
 - (ii) Tocarre: £568
 - (iii) Workspace loop £609
 - (iv) Vinyl Protex (very hardwearing domestic vinyl): £701
 - (c) Safety floor contract vinyl Altro Wood adhesive free: £1160

b) Improvements

- i) Broadband connection is now installed and working. Refund for monthly payments for April – July have been made. The monthly payment is just under £30.

3) Recreation Ground

- a) Inspection of playground apparatus
- b) Damaged wind surf rocker has been repaired by Fenland Leisure Products.
- c) To consider replacing the bench on the Recreation Ground.

4) Finances

- a) Receipts since previous statement: NNDC hire for election £120; booking fees £439.50
- b) Direct Debits since previous statement: NNDC business rates £130.58; Anglian Water £5.60
- c) Balance as at 1 September 2021: **£31,892.54**
- d) Payments to approve:

Payee	Description	date	Chq no	Amount
V Waller	Cleaning June & materials	05/07/21	102307	£103.49
A Groom	Repairs taps and move towel dispenser	03/08/21	102308	£94.65
V Waller	Cleaning July	04/08/21	102309	£100.00

5) Bookings

- a) Regular bookings:
 - i) Thursdays 4.30pm Youth Group
- b) Bookings
 - i) Saturday 11 September: private party
 - ii) Sunday 19 September: christening
 - iii) Wednesday 22 September: RDA meeting
 - iv) Saturday 25 September: fundraiser (football, raffle etc) Kerry
 - v) Tuesday 28 September (morning): Travellers meeting
 - vi) Friday 8 – Saturday 9 October: Village Consultation
 - vii) Saturday 16 October (afternoon): Gathering
 - viii) Wednesday 20 October: Parish Council meeting
 - ix) Saturday 6 November (afternoon): Gathering
 - x) Weekend of 19, 20, 21 November: wedding
 - xi) Wednesday 1 December: Parish Council meeting
 - xii) Saturday 11 December (afternoon): Gathering

6) Any other business