

WALSINGHAM PARISH COUNCIL

Present: Cllrs. B Landale (Chairman), L Acton, Mrs S Landale, Mrs E Meath Baker, Ms V Waller, J Woodhouse (Vice-Chairman)
and: District Councillor T Fitzpatrick

**Meeting of the Parish Council on
Wednesday 16 October 2019 at 7.15 for 7.30 pm in the Village Hall**

MINUTES

Welcome

1. **Apologies** from N Morter, Mrs K Richardson, Mrs C Williams, (Mrs E Carter) County Councillor Dr M Strong were accepted.
2. **Declarations of interest** by the Councillors in any of the agenda items listed below.
3. Items of **urgent business**: none.
4. **Police matters**: Cluster news had sent via email
5. **Minutes of the Meeting** on 11 September were approved and signed as a true record.
6. **Matters arising not otherwise on the agenda**: none
7. **Report from the County Councillor**: via email
8. **Report from the District Councillor**
 - Big Society Fund still open up to £15,000 (but no further money coming from the County Council as they are keeping hold of the secondhomes council tax rather than passing it on)
 - Arts and Culture Fund up to £2,500 (may include running costs)
 - Community Transport Fund up to £2,000.
 - Review of Council efficiency is taking place
 - Swimming pool at Sheringham is being replaced (but without a wave machine which is very expensive to run and maintain).
 - Request from residents for dog bins. Litter bins can be used for disposing of bagged dog waste. The District Council might be able to provide stickers for litter bins to that effect.
 - Residents on St Peter's Road have raised concerns with parking by school parents blocking driveways. Vanessa Waller would ask the school to remind parents to park considerately.
9. **Highways**
 - a. **Items to report**
 - i. Flooding under the railway bridge on Edgar Road
 - ii. Potholes – Back Lane
 - b. The Clerk was asked to thank the farmer who cleared the Scarborough Road of mud which had accumulated during harvesting.
 - c. White gateways at village entrances: make drivers aware of the village and encourage them to slow down. The Clerk was asked to consult with the Highways Engineer as to the best place to locate them e.g. on Wells Road, Fakenham Road, Blind Dicks Lane, Egmore Road.
10. **Planning**
 - a. **Applications since last meeting**
 - i. PF/19/1449: Single storey side extension to create an attached annexe at **35 Cleaves Drive**. Link circulated. No objection.
 - ii. PF/19/1426 & LA/19/1426: Internal & external works to resolve damp issues and external alterations at **4 Westgate**. Link circulated. Walsingham Parish Council has no objection to this application. However the following issues were raised: Will this damp proof course, tanking and capping off the chimney actually work as wished, in an old cottage. The owners could be about to waste their money which would be a shame. Could a conservation-minded

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builder offer a better solution? The cement based internal plaster specified is also a worry in an old house as it doesn't breathe. The heritage impact statement describes a schedule of works but makes no case for this being the right methodology, to keep old walls dry.

- iii. PF/19/1404 & LA/19/1405: Two storey extension following demolition of boiler house and internal and external alterations associated with refurbishment of property at **Berry Hall**, Westgate. Link circulated. EMB declared an interest. No objection. The Clerk was asked to arrange a site visit / tour if possible.
- iv. PF/19/1594 Replacement garage including home office at **11 St. Peters Road**. Link circulated. No objection.
- v. PF/19/0807: Variation of condition 2 (plans) of planning permission PF/18/0830 to allow alterations to the fenestration, and replacement and insertion of rooflights at **Reeds Barn**, Scarborough Road. Link circulated. No objection.
- vi. CL/19/1473 Certificate of Lawful Development for existing operation - additional operational development of Biomass Renewable Energy Facility at Egmore Energy Ltd, Bunkers Hill, Wells Road, Egmore. Link circulated.
 - 1. Please note that this LDC application is not an application for Planning Permission. LDC applications are made under the Town and Country Planning Act 1990 but must be determined upon the available evidence and on the civil law "balance of probabilities" test. The District Council is therefore unable to take into account expressions of support or opposition to the subject-matter of a LDC application although if the Parish Council (or individual members) has any information relating to the application site this would be very helpful.
 - 2. Comments submitted on 9 October: 1. The New application – CLEUD Proposed Site application - is taking in a considerable amount of 'green field' site – looking at the aerial photograph. 2. More Importantly – with the increased heavy traffic which will be coming to the site and therefore slowing down and turning in and out of the site – are Speed Limits going to be added for this whole Egmore site? This is a fairly fast part of the road coming from the Wells direction and already quite dangerous with tractors and trailers turning into the site which does catch out the unwary.
- vii. PA/19/1701 and LA/19/1702 Single storey rear extension and detached outbuilding within rear garden and internal and external works associated with refurbishment of dwelling and erection of single storey rear extension at **Heins Cottage, 20 Westgate**. Link circulated. No objection.

b. Decisions made by NNDC: none to report.

11. Finances

- a. **Donations.** It was resolved that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, was in the interests of the area or its inhabitants and would benefit them in a manner commensurate with the expenditure. (Scilla Landale took the Chair as both the Chairman and the Vice-Chairman are Church Wardens at St Peter's).
 - i. £100 each St Peter's Church and St Mary's Church (for grounds maintenance)
 - ii. £50 each to Heritage House and Citizens Advice
 - iii. £200 to 'News and Views'
- iv. It was noted that 'News and Views' would like to have all back copies of the magazine available to view on the village website. As these are PDFs even when reduced in size they take up a considerable amount of space. It was suggested that a 'drop box' system might provide a solution. Elizabeth Meath Baker would investigate and if suitable inform the Editor.

b. The Statement of accounts was presented and confirmed.

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c. The following payments were approved:

| | | | |
|---------------------------|---|--------|-----------|
| Andrew Knighton | sculpture (final payment) | | £4,200.00 |
| Norfolk County Council | road closure for Xmas Lights | 101343 | £37.64 |
| Joanna Otte | Expenses | 101344 | £46.95 |
| NGF Play Ltd | wooden train | 101345 | £4,138.50 |
| Indigo Waste Services Ltd | emptying bottle bank | 101346 | £14.40 |
| Norse | grounds maintenance (playing field & hedge) | 101347 | £731.87 |
| St Peter's PCC | Donation | 101348 | 100.00 |
| St Mary's PCC | Donation | 101349 | 100.00 |
| W.Parish Amenity Account | Donation (News and Views) | 101350 | 200.00 |
| Heritage House | Donation | 101351 | 50.00 |
| Citizens Advice | Donation | 101352 | 50.00 |

d. The following requests were considered:

- Another bench at the War Memorial (from parishioners via T FitzPatrick). It was decided that a second bench was not necessary.
- It was agreed to have a recycling bin at the Recreation Ground in addition to the litter bin and a recycling bin for the Village Hall. The Clerk was asked to make the necessary arrangements.

- e. **Hedge cutting.** Dissatisfaction with the hedge cutting was noted. It was suggested that the contract was given to another contractor.

12. Street Lighting

- UK Power Networks are putting the cabling underground near the AW compound at Westgate and removing the wood pole on which is a street light. UK Power Networks are not able to provide an alternative pole but will provide the electrical connection. Quotes from K&M Lighting (excl. VAT):
 - to supply a 5 metre galvanised tubular steel column, rewire and fit the existing lantern: **£796.98**
 - To collect wood pole from location TBA, excavate and install wood pole and refit bracket and lantern: **£708.42**
 - To use an existing pole further up the verge (possibility of use to be confirmed).

It was agreed that if possible the existing pole should be used. If that was not possible then a new galvanised steel column should be installed.

13. Airfield Memorial Project: Update from Nigel Morter

- It was agreed that Nigel Morter could pursue a further grant from the Jacks Hill windfarm community fund.
- Funds are still being received from individual donations talks etc. However, further to the July report, the remaining amount from the pledges to be converted into donations is still at £8000, with some of our primary donors still outstanding. Money in the account remains remarkably consistent given that we are now paying large sums as we progress with the memorial structure. Account Total: £23,721.60 at 7/10/19 (excl. Sculptor payment of £4200 making a new total of £19,521.60).
- Sculpture is now finished (both stand and aircraft) and may be delivered in a 'matter of weeks' according to the sculptor. The foundations for the aircraft are now in place and further groundworks are waiting for more progress on the Roll of Honour.
- Roll of Honour had been delayed by a missing code letter of the last aircraft lost. It has now been concluded that because the aircraft was almost new (it had only been delivered to North Creak three weeks before) and was never used for operational sorties it received no code letter. The commissioning the Roll of Honour walls is now going forward without the code letter. With the change of water jetting company, reported last time, further complications have emerged such as 'what font shall we use for the jetting?' – who thought this could ever be a problem? Having now resolved all that have arisen so far, the company are presently pricing the job. The good news is, that they can turnaround work very quickly and the job should be completed well before Christmas.
- Planned Events

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Tree Planting – 11th November 2019. We are having a brief tree planting ceremony for Armistice Day at the memorial site. It will be very small with only Parish Council members and other directly involved invited.

Airfield Tour – February 2020. Plans continue for this event and both landowners have now given their backing for this. More details to follow.

Veterans Day – Date 2020 TBC. Should overfunding allow, we are planning a day bringing together as many veterans as possible from North Creake to see the memorial and record their memories.

Memorial scheduled to be erected 5th June 2020

Thank You Party – June 6th 2020. Claire and I are planning to host an informal Thank You party (funded by us!) at the Control Tower for all those that helped make the memorial a possibility.

Dedication of Memorial – 1st August 2020. Plans are coming together for our memorial dedication event (please see attached draft programme).

14. Walsingham Development Group

- Christmas Lights and stalls on Saturday 30 November. Confirmation of arrangements to be sent out to members.
- Leaflet holders to be put on map notice boards in the spring

15. Parking in Friday Market

- Another letter from residents was noted. It was confirmed that this was really a matter for the Estate and the Lord of the Manor. It was confirmed that they were aware of the issues and the matter was on their agenda.

16. Correspondence: circulated as usual.

- It was agreed to take up the offer from the Air Ambulance Service of **CPR & Defib training** and arrange something for January / February.
- Scilla reported that an invitation to attend a meeting organised by Norfolk ALC for Well-being etc came at short notice and she was unable to attend.

17. Items for report or future agenda

- Budget and Precept for 2020-21

18. Next Meeting is on **Wednesday 27 November 2019** at 7.15 for 7.30 pm in the Village Hall. Parish Council Meeting closed

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN

Agenda prepared by JO 08/10/19

B. Handale

27th November 2019

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Meeting of Walsingham Recreation Trust

Following the Parish Council meeting Wednesday 16 October 2019

- 1) **Minutes of the Meeting** of 11 September were approved and signed as a true record.
- 2) **Village Hall**
 - a) **Internal maintenance:**
 - i) LA Whitmore and Sons have been asked to repair outside lighting (completed), emergency lighting in the Hall and to remove the extractor fan.
 - ii) Toilet seats in ladies and kitchen loos need to be re-fitted
 - iii) Guttering needs to be repaired and re-set as at present most of the water from the roof misses the gutter. (Gutter on bus shelter also needs to be repaired)
 - iv) Kitchen –
 - (1) kitchen equipment required e.g. flat bottomed pans for ceramic hob. It was agreed that Vanessa Waller should purchase pans etc. and a new kettle. She would be re-imbursed.
 - (2) Fridge /freezer – repair or replace
 - v) Problems with the boiler cutting out have been reported. The annual service with Dempsey is to take place on Friday.

3) Recreation Ground

- a) **Regular checks** of apparatus: all in order
 - i) Train installed by NGF Play Ltd
 - ii) WE would like to have design and measurements of proposed gate

4) Finances

a) Cheques to approve

| Payee | Details | chq no | £ | p |
|----------|----------|--------|-------|---|
| D Yarham | Cleaning | 102285 | 50.00 | |

- b) It was noted with thanks that the erstwhile treasurer of the Walsingham Football Club had offered to pay for redecoration (or other works as required) e.g. of the changing rooms. It was agreed that this would be suitable particularly as the changing rooms and showers are occasionally for overnight stays by youth groups.

5) Bookings

- a) A request from a resident to set up a committee again in the village to organise family orientated events in the village and using the village hall again as it was once used before was considered. She is planning to have a family Halloween Disco on 1 November, Wreath-making on 4 December and a village family Christmas Party on 15 December. She wonders if she could use the Hall at no charge but donate funds raised at events.
- b) It was agreed that attempting to resurrect the original WRT as laid out in the Scheme would be very difficult as it required representatives from all the groups in the village. It was preferable that the WRT continued to be managed by the Parish Council.
- c) It was agreed that the Parish Council would support the proposals to organise family orientated events and that the Hall could be used free of charge for the time being. It was noted that the woman had been advised to have Safeguarding in place (Clare Williams had offered to help).
- d) Regular bookings

- i) Thursday 4 -6.30 pm Youth Club
- ii) Thursday evenings (first in the month) History Society (Sept, Oct, Nov, Dec)
- iii) Tuesday evenings from 10 September to 15 October: Alpha course

e) Bookings

- i) Tuesday 22 October: Wake
- ii) Friday 25 October: Benefice Children's Holiday Club 9am – 5pm
- iii) Friday 1 November family Halloween Disco
- iv) Saturday 2 November: UK Cycling pit stop
- v) Thursday 21 November: 7 pm RDA quiz night
- vi) Monday 25 November School Bingo: 6.30pm – 9.30 pm
- vii) Wednesday 27 November: morning WDG, evening Parish Council
- viii) Wednesday 4 December: wreath making
- ix) Sunday 15 December: Village Family Xmas Party
- x) Thursday 7 May 2020: Police & Crime Commissioner Election

- 6) Any other business: none.
Meeting closed.

Shirley 27th November 2019