

WALSINGHAM PARISH COUNCIL

Present:

Cllrs. B Landale (Chairman), L Acton, Mrs S Landale, Mrs E Meath Baker, N Morter, V Waller (joined following co-option), J Woodhouse (Vice-Chairman)

Meeting of the Parish Council on

Wednesday 10 July 2019 at 7.15 for 7.30 pm in the Village Hall

MINUTES

Welcome

1. **Apologies** from Mrs E Carter, Mrs K Richardson, District Councillor T Fitzpatrick and County Councillor Dr M Strong were accepted.
2. **Declarations of interest** by the Councillors in any of the agenda items listed below. None
3. It was agreed to **co-opt** the following people to fill the three vacancies:
Vanessa Waller, Clare Williams and David Dyson (pending a final decision from him).
Vanessa Waller completed a declaration of office form and joined the meeting.
4. **Items of urgent business:** none.
5. **Police matters:** no report.
6. **Minutes of the Meeting** on 15 May were approved and signed as a true record.
7. **Matters arising not otherwise on the agenda**
 - a. The Clerk was asked to follow up with Highways regarding another sign (further up Egmore Rd) directing people to the car and coach park so that they are not tempted to go down Station Rd.
8. **Report from the County Councillor:** report circulated via email.
9. **Report from the District Councillor:** report circulated via email
10. **Highways**
 - a. **Items to report**
 - i. Request for signage marking the beginning of the 30 mph zone on Blind Dick's Lane / Sandy Lane. The first sign if the village is approached from this direction is a 30 mph sign half way down Station Road. However the road to the coach park is within the 30 mph zone as the sign is just before the junction on the approach to the village on Egmore Road.
11. **Finances**
 - a. The **Statement of accounts** was presented and confirmed.
 - b. The following **payments were approved:**

Norse Eastern Ltd	grounds maintenance	101327	£731.87
Ivan Ashby	internal redecoration of Village Hall	101328	£5,800.08
J Otte	expenses	101329	£81.72
James Woodhouse	clamps for signs	101330	£27.50
LA Whitmore & Son	electrical repairs at VH	101331	£111.00
James Woodhouse	signfix	101332	£25.00
Indigo Waste	emptying bottle bank	101333	£9.60
			£6,786.77

- c. **The forms to change signatories on the bank accounts were completed.**

12. Planning

- a. **Applications since last meeting**
 - i. PF/19/0804 & LA/19/0805: Alteration to existing door opening in front elevation and installation of window; two dormers (one replacing current inverted dormer) to rear



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elevation, external alterations to existing conservatory; detached outbuilding at **St Josephs Cottage, 2 Hindringham Road**. Link circulated. No objection submitted 5 June 2019.

- ii. PF/19/0866: Single storey extensions at **School Lodge, 4 St. Peters Road**. Link circulated. No objection.
- iii. PF/19/0807: Variation of condition 2 (plans) of planning permission PF/18/0830 to allow for the replacement of roof lights with the insertion of a dormer window and a roof light at **Reeds Barn, Scarborough Road**. Link circulated. Comment submitted on 13 June
Concern has been raised about the following:
The addition of a dormer instead of roof lights, in this updated version of the application, will be intrusive into the barn structure.
On page 8 of the heritage impact statement: 1. Two small roof lights will be added to provide light and air to the bedroom and small kitchen.
Page 12: 18. A small area of existing roof tile will be removed and replaced with roof lights, this will have little impact on the existing roof.
There is no reference there to adding in the dormer which of course is a much bigger alteration. It is thought that the heritage statement should be revised to justify it and to make the case for this change.
In addition there is reference to removal of 'an early timber post' - is there a reason?
Perhaps it is rotten?
18. The early timber post will be removed, its condition is compromised by the presence of adjacent masonry.
- iv. PF/19/0900: Replacement of existing windows with PVCu windows at **Richeldis House, Bridewell Street**. Link circulated. Comment submitted: concern raised that UPVC windows, although perhaps the cheapest solution, may not last as long as customers are led to believe plus they are environmentally unfriendly. There are, for example, modern more thermally efficient aluminium equivalents which the parish council would prefer to see installed.
- v. PF/19/0916: Replacement garage at **11 St. Peters Road**. Link circulated. No objection.

b. Decisions made by NNDC

- i. PF/19/0474: Removal of condition 4 (holiday accommodation purposes only) of planning permission PF/07/0970 to permit permanent residential occupation at **10 The Old Vicarage, Scarborough Road**. APPROVED.
- ii. PF/19/0551: Rear extension to dwelling and garden pod to front garden at **Hilltop Barn, Hindringham Road**. APPROVED.
- iii. PF/19/0866: Single storey extensions at **School Lodge, 4 St. Peters Road**. Link circulated. APPROVED.

c. Enforcement

- i. **Banner at Pilgrim Shop, High Street** enforcement case: reference ENQ/19/0133.

13. Street Lighting

- a. UK Power Networks are putting the cabling underground near the AW compound at Westgate and removing the wood pole on which is a street light. To consider if this street light needs to be retained. Quote from K&M Lighting to supply a 5 metre galvanised tubular steel column, rewire and fit the existing lantern would cost **£796.98** (plus VAT). It was agreed that a street light at this site was important. The Clerk was asked to contact UK Power Networks to see if a redundant pole could be erected for the street light as this might be more cost effective than the steel column.

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- 14. Airfield Memorial Project:** Update from Nigel Morter: not much change since previous report: continue to sell beer; in the process of converting pledges; working on the foundations for the sculpture; all the data for the men has been collected; the website is now live.
- 15. Walsingham Development Group:** nothing to report.
- 16. Correspondence:** circulated as usual.
- a. The response from Punch was noted:** *The Bull Inn is currently closed due to essential compliance maintenance works being carried out. These are hoping to be completed within the next 2 weeks so that the outlet can re-open and start trading again. Long term, we are compiling an investment plan for the business which includes investments in the letting bedrooms and the general infrastructure of the site whilst carefully maintaining its heritage.* It was noted that the pub is now open.
- b. Invitation** from Fakenham Town Council to the opening of the Fakenham Lancaster Heritage Trial on Thursday 16 July.
- 17. Items for report or future agenda**
- 18. Meeting of the Parish Council is on Wednesday 11 September 2019 at 7.15 for 7.30 pm in the Village Hall.**

Parish Council Meeting closed at 7.55 pm

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN

Agenda prepared by JO 30/06/19

Thandale 11th September 2019 AD

Meeting of Walsingham Recreation Trust

1) **Minutes of the Meeting** of 15 May were approved and signed as a true record.

a) Internal maintenance:

- i) Redecoration of interior of Village Hall completed by Ivan Ashby Ltd. (funded by a benefactor). He also changed the light bulbs and fitted the starters in the strip lights (with assistance from LA Whitmore and Sons). LA Whitmore and Sons also noticed that there was no light bulb in the emergency exit light above the kitchen door – they will repair in due course.
- ii) Toilet seats in ladies and kitchen loos need to be re-fitted
- iii) Guttering needs to be repaired and re-set as at present most of the water from the roof misses the gutter. (Gutter on bus shelter also needs to be repaired)

a) **Regular checks** of apparatus. All in order (a part from the train).

- i) New seat for Hip Hop has been put on.
- ii) Train and gate (WE would like to have design and measurements of proposed gate)

a) Cheques to approve

Payee	Details	chq no	£	p
J Otte	Small claims fee	102282	25	00
D Yarham	Cleaning	102283	100	00

- b) The forms to change signatories on the bank accounts were completed.

- c) Invoice for damages and associated costs (in respect of the booking on 24 October) adjusted to £250.50 and sent to the person who booked the Hall. It was noted that full payment plus cost of £25 was paid as the result of an online application for Small Claims.

a) Regular bookings

- i) Thursday evenings (first in the month) History Society (Sept, Oct, Nov, Dec)
- ii) Tuesday evenings from 10 September to 15 October: Alpha course
- iii) *EP Youth Van using the car park on Monday evenings 6.30 – 8.30 pm 29 April – 15 July*

b) Bookings

- i) Thursday 18 – Saturday 20 July (including showers) Colchester Catholic Community (Syro Malabar Pilgrimage)
- ii) Sunday 21 July: Christening Party
- iii) Monday 22 July: Primary School Disco
- iv) Thursday 1 August (including bar) Wedding (set up day before, clear up day after)
- v) Sunday 25 August: Steve Lane
- vi) Saturday 7 September: Wedding Reception (set up day before)
- vii) Wednesday 11 September: Parish Council meeting
- viii) Thursday 26 September morning Parish Council travellers meeting
- ix) Friday 4 October morning Parish Council traffic survey meeting
- x) Wednesday 16 October: Parish Council meeting
- xi) Saturday 2 November: UK Cycling pit stop
- xii) Wednesday 27 November: morning WDG, evening Parish Council

6) Any other business

Meeting closed at 8 pm

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- 724 -
11 September 2019