

# WALSINGHAM PARISH COUNCIL

**Present:** Cllrs. B Landale (Chairman), L Acton, B Beckham, Mrs S Landale, Mrs E Meath Baker, N Morter, D Simmons, and District Councillor T Fitzpatrick,

**Meeting of the Parish Council on  
Wednesday 28 November 2018 at 7.15 for 7.30 pm in the Village Hall**

## MINUTES

Welcome

1. **Apologies** from G Brooks, E Carter, K Richardson, J Woodhouse and NCCllr M Strong were accepted.
2. **Declarations of interest** by the Councillors in any of the agenda items listed below. None.
3. Items of **urgent business**. None
4. **Police matters**
5. **Minutes of the Meeting** of 17 October 2018 were approved and signed as a true record.
6. **Matters arising not otherwise on the agenda**. None

### 7. **Report from the County Councillor** (via email):

Budget consultation 2019/20: The consultation opened on 5 November and runs through to 23 December 2018, with its proposals including making changes to the Adult Social Care charging policy and increasing the Council Tax by 2.99% ([www.norfolk.gov.uk/budget](http://www.norfolk.gov.uk/budget))

Mobile Libraries: In brief all mobile library stops which were previously in use have been kept.

Consultation on Norfolk's Children's Centres: The consultation has closed but you will know from local press, radio and TV that the debate as to the rationality of closing the majority of the centres continues.

New Reuse Shop Planned at Wells Recycling Centre: Many of the surrounding villages use the Wells Recycling Centre and all those I have spoken to about the possibility of a Reuse Shop are in support. Watch this space.

### 8. **Report from the District Councillor**

Change of administration at the District Council.

Big Society Fund still available for applications (next deadline in early February). Other funds are Community Arts and Culture and Community Transport.

Big Society Community Awards evening

Business Awards open for nominations

Continuing with the empty house policy

Concern raised by parish councillors that Victory Housing Trust is selling off housing stock in the village but the 'replacements' are not in the area. NNDCllr explained that the District Council sold off the council housing stock some years ago to the Housing Association and no longer has control of the stock nor is it consulted on selling.

### 9. **Highways**

#### a. **Items to report**

##### i. **Potholes:**

1. near cottages at Houghton St Giles
2. Knight Street

##### ii. **Problem with cars parked next to War Memorial creating a hazard for people driving up Guild Street from Wells Road. A traffic warden has advised that the yellow lines on the outside of the area also apply to the inner area but this is not clear. It was decided to put in a request for yellow lines to be painted around the inner island to make the area safer.**

##### iii. **It was noted that vehicles are parking in front of the benches near the junction of Church Street / High Street which makes it difficult for people waiting for the bus who have to step into the road.**





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## 10. Finances

- a. The **Statement of accounts** was presented and confirmed.
- b. The following **payments were approved**:

Joanna Otte	expenses	101303	£107.60
Dempsey Heating	boiler service at Village Hall	101304	£114.00
Fenland Leisure Products Ltd	playground inspection	101305	£120.00
NNDC	emptying litter bins	101306	£140.40
Joanna Otte	replacement glasses for Village Hall (Argos)	101307	£67.00
Joanna Otte	new lock on Village Hall (AC Locksmith)	101308	£110.00

## 11. Setting the Budget and Precept for 2019-20

- a. The figures on the draft budget were reviewed and discussed.
- b. It was decided to accept the Local Council Tax Support Scheme Grant from NNDC of £1,007
- c. It was agreed to set the Precept for 2019-20 at £22,000. The form was completed and signed.

## 12. Planning

### a. Applications since last meeting

- i. Internal and external alterations including alterations to flooring and replacement joinery (Part Retrospective) at **Stonegate, Egmore Road** ref: LA/18/1903. Link circulated. No objection.
- ii. Erection of 4 dwellings (outline with all matters reserved) following demolition of existing poultry buildings at **Brick Kiln Farm, Edgar Road** ref: PO/18/1977. Link circulated. The proposal was discussed at some length before it was decided to support it as long as the dwellings are Affordable Homes for local people.
- iii. Repair of footbridge at Packhorse Bridge, **The Abbey**, Sunk Road, ref: LA/18/2024. Link circulated. EMB declared an interest. No objection.
- iv. Gravel Pathway between Onshore Offshore Car Park Junction of **Wind Farm Place** Edgar Road: ref: IS1/18/2117 Link circulated. No objection.
- v. Construction of biomass renewable energy facility with associated landscaping and vehicular access - Variation of condition 4 (operational hours) of planning permission PF/12/1256 to allow for an additional 2 hours per day for a maximum of 30 days per year (harvest period) for the purposes of delivering & unloading feedstock, and the filling of the silage clamps at **Egmore Energy Ltd, Bunkers Hill**, Wells Road, Egmore, ref: PF/18/2100. Link circulated. No objection.

### b. Decisions made by NNDC

- i. **7-9 High Street**: Installation of replacement sash windows, secondary glazing, new extract fans with external grills and removal of oil tank PF/18/1715 and LA/18/1716. APPROVED.
- ii. **Land at Bunkers Hill, Egmore** Proposed erection of 6,600 tonne box potato store and grading facility with associated drainage swale and landscaping ref PF/18/1398. APPROVED.
- iii. Replacement of two windows at first floor on the side elevation and insertion of bi folding doors and application of render to the single storey rear extension at **Robin Hood Cottage**, 1 Egmore Road ref LA/18/1783. APPROVED.

### c. Withdrawn applications

- i. **Guild House, 1 Guild Street** PF/18/1515 and LA/18/1516| Change of use from residential to 2 first floor flats and a ground floor commercial kitchen, office and staff area and internal and external alterations. WITHDRAWN.



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## 13. Maintenance

- a. Measurements for replacement sign to be sent to Signs of the Times. The Clerk was asked to investigate the possibility of having the arm welded to the central holder.
- b. Map display panels require treatment. The Clerk was asked to check with Harry Stebbings to see what treatment would be appropriate.

## 14. Street Lighting

## 15. Armistice 100 year Commemoration 11 November 2018: Great success. Thanks Scilla and all those who were involved.

## 16. Airfield Memorial Project: Update from Nigel Morter:

Fundraising: steady beer sales in both cask and bottles continue to add to the fund and individual donations are still being received. The primary event since the last Parish Council meeting was the Remembrance auction and talk at the Black Lion Hotel on 11 November. We were extremely pleased with the attendance and the generosity of those there; the total raised exceeded £5,000, a staggering figure that assists the realisation of the target.

The plans have been re-submitted to NNDC however difficulties with detail requirements are delaying the plans appearing on the portal e.g. completing a tree survey and a contaminated land survey.

Planned events: Marble Hall, Holkham: talk on RAF North Creake History on 10 April.

## 17. Walsingham Development Group

- a. Christmas Lights and Carols Saturday 1 December 5-7pm in the Common Place. Primary School children coloured in 48 posters which have been displayed around the village (with some uploaded to the website and the Facebook). Organisation of the evening is going to plan.

## 18. Correspondence: circulated as usual.

## 19. Items for report or future agenda

## 20. The next meeting is on **Wed 16 January 2019 at 7.15 for 7.30 pm** in the Village Hall.

Parish Council Meeting closed at 8.25 pm

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: [walsinghampc@googlemail.com](mailto:walsinghampc@googlemail.com) Tel. 01328 822366  
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN

Agenda prepared by JO 21/11/18

16/1/19



## Meeting of Walsingham Recreation Trust

Following the Parish Council meeting Wednesday 28 November 2018

- 1) **Minutes of the Meeting** of 17 October were approved and signed as a true record.
- 2) **Village Hall**
  - a) Maintenance
    - i) Exterior paint work: Ivan Ashby to carry out work in the new year.
    - ii) Interior door replacement: quote requested
    - iii) Problem with drawers in the kitchen
- 3) **Recreation Ground**
  - a) To report on **regular checks** of apparatus.
    - i) Quote for replacement wooden train and a new gate have been received.
  - b) **Oak tree** by Cleaves to be crown lifted by 4 metres, height reduced by 2 – 3 metres and sides by 1.5 -2 metres (all brushwood and arising to be chipped and removed from site for disposal by Aker: cost £360.



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## 4) Finances

### a) Cheques to approve

Payee	Details	chq no	£	p
D Yarham	Cleaning and materials	102274	149.00	

## 5) To note forthcoming Bookings

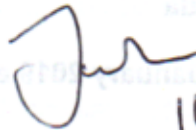
### a) Regular bookings

- Thursday evenings (first in the month) History Society (Dec, March, April, May)
- Thursday evenings Lindy Hop dance class (starting again in 2019)
- Sat 1 Dec (evening) Sunday 2 December (all day): Fakenham Baptists: Christingle
- Monday 17 December 1.30 – 4 pm: School Xmas Party

## 6) Any other business

- It was noted that the booking on 24 October had resulted in damage to the property of the Village Hall including many glasses broken. The key to the front door was not returned. The woman who booked the Hall on behalf of her teenage daughter and friends is aware of her responsibility to cover the costs of damage and cleaning. Further damage and mess was created when some people returned on the following night and let themselves in with the 'lost' key. The incident was reported to the police who visited the Village Hall to collect evidence and take a statement from the Clerk. The lock on the front door was changed.  
A vote of thanks was given to the Parish Clerk, the cleaner and the key holder for dealing with all the disturbances.

Meeting closed at 8.40 pm.

  
16.1.19.