

# WALSINGHAM PARISH COUNCIL

**Present:** Cllrs. B Landale (Chairman), L Acton, B Beckham, Mrs S Landale, Mrs E Meath Baker, N Morter, and: one member of the public

Meeting of the Parish Council on  
**Wednesday 29 November 2017 at 7.15 for 7.30 pm in the Village Hall**

Members of the public may raise matters of concern before the meeting.

- Request for a light in the bus shelter (particularly because there are problems with teenagers being trailed)
- Request for something to make the junction at Church Street / Fakenham Road safer (following a near-miss collision).

## MINUTES

Welcome

- 1) **Apologies** from G Brooks, Mrs E Carter, Mrs K Richardson, D Simmons, J Woodhouse (Vice-Chairman) were accepted.
- 2) **Declarations of interest** by the Councillors in any of the agenda items listed below.
  - a) B Landale (Church Warden) item 11) a) donations to churches for church yard maintenance
  - b) N Morter (project leader) item 11) a) donations
- 3) Items of **urgent business**. None.
- 4) **Police matters** (not present – invitation to meeting not sent)
  - a) It was noted that Fakenham Police Station is to be closed to the public. The PCC has a consultation about the police budget and precept which people can respond to individually.
- 5) **Minutes of the Meeting** of 18 October were approved and signed as a true record.
- 6) **Matters arising not otherwise on the agenda**
  - a) It was noted that thanks had been received from the Milestone Society for the donation.
  - b) Nigel Morter was thanked for hosting a very good event about the Airfield Memorial project. Donations already coming in.
- 7) **Report from the County Councillor** (not present – invitation to meeting not sent)
- 8) **Report from the District Councillor** (not present – invitation to meeting not sent)
- 9) **Highways**
  - a) **Items to report:** none
  - b) Complaint about the length of the road closure at Knight Street by Anglian Water (which stayed closed even after the work was completed).
  - c) **Update on outstanding issues**
    - i) Request for better signage at Knight Street junction with Holt Road
    - White lines at junction can be refreshed. No Entry could be painted on the road surface. It was agreed that this would be a good idea.
    - ii) Request to move width restriction sign away from the Knight's Gate
    - Moving the sign would be very difficult and expensive as it is an illuminated column (and could only be moved a short distance or it might not be effective).
- 10) **Traffic Management**
  - a) **SAM2**
  - b) It was noted that the police had put up a unit to record speed of traffic on Wells Road (similar to SAM2 but without the warning lights) to see if Speed Van needed.



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## 11) Finances

- a) To consider making **donations**. B Landale and Nigel Morter declared an interest. B Beckham was voted to take the Chair for this item. It was resolved that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure. (Last year £100 each was given to St Peter's Church and St Mary's Church, and £50 each to Citizens Advice Bureau and Heritage House).
- b) It was agreed to make donations to St Peter's and St Mary's (for church yard maintenance) of £100 each; to Citizens Advice Bureau, Heritage House and Airfield Memorial Fund of £50 each.
- c) The **Statement of accounts** was presented and confirmed.
- d) The following **payments were approved**:

Joanna Otte	expenses	101266	£64.50
SLCC	annual subs	101267	£76.67
ALCC	annual subs	101268	£20.00
St Peter's	Donation	101269	100.00
St Mary's	Donation	101270	100.00
Citizens Advice Bureau	Donation	101271	50.00
Heritage House	Donation	101272	50.00
Walsingham Parish Council (Airfield Memorial Project)	Donation	101273	50.00

- e) It was noted that a **new account** has been opened for the administration of the Airfield Memorial project.

## 12) To consider and set the Budget and Precept for 2018-19

- a) The **figures on the draft budget** were reviewed.
- b) It was discussed whether there would be any **other likely calls on planned expenditure**. It was suggested that re-pointing work might be required on the War Memorial in Great Walsingham. E Meath Baker would investigate and see if a local builder would do the work for the community.
- c) It was agreed to accept the **Local Council Tax Support Scheme Grant** from NNDC of £1,107.
- d) It was agreed to set the **precept at £21,200 for 2018-19** (a 3% increase). The form for NNDC was completed and signed.

## 13) Planning

- a) **Applications since last meeting**
  - i) Telecommunications Base Station **Tuthill Plantation** off Blind Dick's Lane: installation of a 9.5m high extension to the existing 20 metre high lattice mast, install 1x 300mm diameter transmission link dish on mast extension, relocation of antenna and ancillary development ref: PF/17/1923. Link circulated. No objection.
- b) **Decisions received from NNDC**
  - i) **St Mary and All Saints Church** resurfacing of existing overflow Church car park ref: PF/17/1385. Approved.
  - ii) **5 – 11 Cokers Hill** replacement of existing timber framed windows with uPVC ref: PF/17/1486. Approved.
- c) **Other planning matters**
  - i) To consider a response to the suggestion from Graham Connelly to set up a Community Housing Trust or similar for the provision of social housing in Walsingham.
  - ii) It was decided that the Parish Council was interested in seeing affordable housing in the village for Walsingham people and hoped that an existing vehicle (e.g. The Cleaves Almshouses) could be used.



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## 14) Maintenance

- a) 'Fakenham Road' sign has been welded. It was reported that the repainting was progressing.
- b) It was noted that the car park sign on the finger signpost in Common Place needed to be replaced. There might also be a few directional signs to the RC Church that needed to be added.
- c) A request was considered for something to be done at the entrance of the bus shelter so that electric wheelchairs etc could enter the bus shelter – at the moment there is a 2/3 inch ridge. This would be investigated and work carried out if possible.

## 15) Street Lighting

- a) Electrical Testing to be carried out by K&M Lighting (electrical test) 58 units £579.50 plus VAT.
- b) It was noted that a couple of lights have been erected on the scaffolding at the public toilets
- c) Following a request from one or two residents, it was agreed to investigate the cost for more street lighting on the High Street between Common Place and the Oxford Stores (particularly as there are steps protruding onto the pavement which are trip hazards) and also to investigate the options for putting a light (possibly solar-powered, but also vandal-proof) in the bus shelter.

## 16) Walsingham Development Group

- a) **Christmas Lights** etc Saturday 2 December 5-7pm. A vote of thanks to Kerry for all her hard work in organising this event.
- b) **'Walsingham – Open Spaces for All'** to encourage walkers. The grant is for way markers for five permissive walks, and signage (including Keep Walsingham litter free).
- c) It was noted that representatives from NCC and the Diocese had presented information about the **Green Pilgrimage and Walsingham Way** projects to the WDG. The Green Pilgrimage project is part of a European data-gathering initiative which will use Walsingham as a case study. The evidence could be used for future applications for funding. The Walsingham Way is an ecumenical/ tourist/ health walking route from Norwich to Walsingham. The project is seeking to make more of the route 'off-road' (funding required for permissive paths etc.) and safer for walkers to cross the main roads en route.

## 17) Litter bins

- a) Locations at the ford and Walnut Corner have been confirmed with NCC. Lee Acton agreed to fix them in place.

## 18) Correspondence: circulated as usual.

- a) Correspondence from a resident on Wells Road to Highways regarding the problems caused by the trees on the bank at Wells Road was noted.

## 19) Items for report or future agenda

- a) New General Data Protection Regulations (and implications for the Parish Council).

20) The next Parish Council meeting at 7.15 for 7.30 pm on **Wed 17 January 2018** in the Village Hall.

Parish Council Meeting closed at 8.35 pm

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: [walsinghampc@googlemail.com](mailto:walsinghampc@googlemail.com) Tel. 01328 822366  
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN

Agenda prepared by JO 21/11/17

*Thandale*  
*17th January 2018*  
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# WALSINGHAM PARISH COUNCIL

## Meeting of Walsingham Recreation Trust

Following the Parish Council meeting Wednesday 29 November 2017

- 1) **Minutes of the Meeting** of 18 October were approved and signed as a true record.
- 2) **Village Hall**
  - a) Maintenance
    - i) The release mechanism on the fire door (snooker room) no longer works and a replacement is required. (In the meantime D Reeve has fixed a catch to the door so that it does not swing open.)
    - ii) New lock on the door from the bar area to the playing field.  
The Walsingham Estate will investigate and mend /replace if possible.
- 3) **Recreation Ground**
  - a) **Regular checks** of apparatus: all in order (see below for repairs)
    - i) David Reeve has repaired the train but is no longer in a position to paint it.
    - ii) Annual inspection report has identified a few areas that require repairs:
      - (1) Further work on train to replace rotten wood
      - (2) Swing hangers
      - (3) Gyro spiral seat
      - (4) 35 countersunk screws on skate part
    - Quote from FLP for the parts and work for the above is £1318.03 + VAT
    - Quote from NGF for the gyro spiral seat, replacement caps and collars for loose fittings and labour including removal of rough / sharp edges on Activity Equipment (excluding swing hangers): £424.91 + VAT.

It was agreed to ask NGF to carry out the work (when the slide is installed).
  - b) **Slide for younger children.** NGF have visited site. Cost £3,490.75 + VAT.
- 4) **Finances**
  - a) **Cheques to approve**

Payee	Details	chq no	£	p
D Yarham	Cleaning	102265	40.00	
- 5) To note forthcoming **Bookings**
  - a) Regular bookings
    - i) Wednesday evenings: Carpet Bowls
    - ii) Thursday evenings (first in the month) History Society
  - b) Thurs 30 Nov: Dance class
  - c) Sun 31 Dec: family new years eve party (TBC)
  - d) Wed 17 Jan: Parish Council
  - e) Sat 17 Feb: 10 am (all day, use of bar) 21<sup>st</sup> Birthday Party
  - f) Wed 28 Feb: Parish Council
  - g) Wed 18 April: Parish Council
  - h) Sat 26 May 2018: Wedding Reception
- 6) Any other business

Meeting closed at 8.45 pm

The Chairman wished everyone a Happy Christmas and a Happy New Year.

*B Thandale* 17<sup>th</sup> January 2018