

WALSINGHAM PARISH COUNCIL

Present: Cllrs. B Landale (Chairman), L Acton, B Beckham, N Morter, Mrs K Richardson, D Simmons, J Woodhouse (Vice-Chairman)
and: PCSO Shane Artingstall (SNT Wells) and one member of the public

Meeting of the Parish Council on
Wednesday 6 September 2017 at 7.15 for 7.30 pm in the Village Hall

Members of the public may raise matters of concern before the meeting

A member of the public raised concerns regarding coaches and parking in Friday Market. She reported that residents felt that their views and proposed solutions which had been discussed at a meeting a couple of years ago had not been heard. She suggested that something should be done to improve the infrastructure and asked if the Walsingham Development Group would be the appropriated place.

K Richardson confirmed that the coaches rarely use the coach park but reverse in and out of Friday Market.

The Chairman explained that the basic infrastructure of the village was pre-Reformation. He indicated that the infrastructure between the coast and Fakenham needed improvement and it would be useful to get all parties involved and working together (e.g. problems with coaches also in north Barsham). An idea was to widen the old railway route and turn it into a road (with footpath) for coaches to travel between the Slipper Chapel and the coach park in Walsingham. He also explained that the Friday Market was manorial land. Some years ago it had been marked out for parking (which is predominantly used by those working there and also increasingly by customers of the Black Lion). He clarified that although the WDG was a group at which the local organisations met and worked together it had no powers.

The Vice-Chairman explained that a Traffic Management Group had met with representatives from the Shrines, the bus and coach companies, the police and the County Council two years ago. Coach drivers were and are informed that they should use the Coach Park. However infirm pilgrims need to be dropped off and collected at their accommodation in Friday Market and the coaches are legally allowed to do this.

K Richardson suggested that the workers at the Shrine should use their own car park behind the building leaving Friday Market for residents, shoppers and visitors. She also pointed out the pre-warning signs for the coach park were needed – at the moment there is only one sign on the Fakenham directly on the turning.

The Chairman thanked Clair Rees for raising the issue and suggested that as she had experience in infrastructure and planning if she was able to come up with a solution the Parish Council would be pleased to review it.

MINUTES

Welcome

- 1) **Apologies from** G Brooks, Mrs E Carter, Mrs S Landale, Mrs E Meath Baker and NCC M Strong were accepted.
- 2) **Declarations of interest** by the Councillors in any of the agenda items listed below
- 3) **Items of urgent business**
- 4) **Police matters**
 - a) Police report: 11 calls to the police since the previous meeting in July (4 x RTC; 1 x Theft; 2 x ASB; 2 x Sus Circs; 2 x Violence Against Person) two of which were also recorded as crimes (Theft and Public Order).
 - b) Wells Safer Neighbourhood Team priorities: inconsiderate parking, Halloween and Bonfire ASB and oil thefts.
- 5) **Minutes of the Meeting** of 5 July were approved and signed as a true record.

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- 6) **Matters arising not otherwise on the agenda:** none.
 - a) To note that the Clerk contacted UK Power Networks and it was confirmed that the works would be a 'live fix' so that the originally proposed power cut would not have to take place. UK Power Networks had delivered notices to all affected properties (although it covered a wide area it did not encompass the entire village).
 - b) To note that the Clerk contacted the Post Master who explained that many problems he had had with the number of organisations involved in repairing and replacing the post office van and installing new equipment. A new mobile van was due to be ready for mid-August and it was hoped that the service could resume with no further hitches. He was very apologetic but the circumstances had been beyond his control.
- 7) **Report from the County Councillor:** email about parking issues circulated.
- 8) **Report from the District Councillor:** not present.
- 9) **Highways**
 - a) **Items to report**
 - i) Egmore Road / Station Road sign still not replaced
- 10) **Traffic Management**
 - a) **SAM2:** report: It was on Hindringham Road (only the odd vehicle going fast early in the morning. Now on Fakenham Road, then will be moved to Bridewell Street.
- 11) **Litter bins**
 - a) Two litter bins purchased. It was agreed that one of the bins should be erected near bridge at the Ford. It was suggested that the other one should go on the north end of the Sunk Road (but EMB should be consulted).
- 12) **Audit Report**
 - a) It was noted that the audit for 2016-17 was complete. The External Auditor's report stated: 'On the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met. Other matters not affecting our opinion which we draw to the attention of the smaller authority: Fixed assets at Box 9 was initially incorrect because the entry was not appropriately adjusted for acquisitions and disposals during the year. In future the Council should ensure that the Annual Return is accurate and complete.
 - b) Notices had been placed on notice boards and on the website as required.
- 13) **Finances**
 - a) It was agreed to send a cheque of £200 to support **News and Views** which is delivered free of charge to all homes in Walsingham, Houghton St Giles and the Barshams.
 - b) A **request from Nigel Ford of the Milestone Society** for a contribution towards the renovation of the three Walsingham cast-iron mileposts, believed to date to 1834 was considered. The work is being carried out on a voluntary basis by the Milestone Society volunteers. This to include casting and adding a top to the one on Gt Snoring Road, replacing all five missing cast mileage / name plats to the one near Egmore (already recovered) and with great care re-paint the missing and found one bearing the legend OLD WALSINGHAM (this is regarded as totally unique). The Project is to renovate the entire set between Fakenham and Wells (on the Dry Road and the remaining ones between Wells, Wighton, Walsingham, Barsham and Fakenham. One at Wighton bus shelter has been recovered – believed to be a WW2 burial). The project is being jointly funded by: a local family charitable trust, Milestone Society Norfolk, Norfolk County Council, book sales of 'Moving Miles', Parish Council donations and business donations as appropriated. The Clerk was asked to find out how much was required for the renovation of each milestone.

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c) The **Statement of accounts** was presented and confirmed.

d) The following **payments were approved**:

Joanna Otte	litter bins x 2	101252	£345.82
Joanna Otte	expenses	101253	£43.10
Mazars	external audit	101254	£240.00
Walsingham Parish Amenity Acc.	Donation to News & Views	101255	£200.00

14) Planning

a) **Applications since last meeting**: none.

b) **Decisions received from NNDC**

i) **Grange Cott, 6A Knight Street** erection of single storey rear extension; insertion of two roof lights; erection of green house in rear garden PF/17/0892. **APPROVED.**

c) **Other planning matters**

i) To note that the following sites have been highlighted for consideration by the District Council as Local Green Spaces: Playing Field and Recreation Ground, Gt Walsingham Green (village sign); Westgate Green; allotments

15) Maintenance

a) 'Fakenham Road' sign has been welded. It has had one coat of paint so far.

16) Street Lighting

- a) Electrical Testing to be carried out by K&M Lighting (electrical test) 58 units £579.50 plus VAT.
- b) Intermittent day-burner on Scarborough Road to be reported.
- c) The Clerk was asked to contact NNDCllr T FitzPatrick to request whether a temporary light could be put on the scaffolding at the public toilets while the parapet is being repaired.

17) Walsingham Development Group

- a) **'Walsingham – Open Spaces for All'** to encourage walkers. The grant is for way markers for five permissive walks, and signage (including Keep Walsingham litter free).
- b) **Christmas Lights** etc Saturday 2 December 5-7pm

18) Correspondence: circulated as usual.

19) Items for report or future agenda

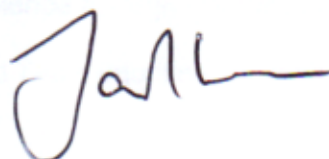
- a) Graham Connelly (NNDC) to talk to the Parish Council about the Community Housing Fund and provision of social housing.
- b) Concern that Mount Pleasant is being filled with 'down and outs' and is getting a bad reputation again. Is there a real demand from local people? Is there a problem with the allocation of social housing?

20) The next Parish Council meeting at 7.15 for 7.30 pm on **Wed 18 Oct 2017** in the Village Hall.

The Chairman closed the Parish Council Meeting at 8.15 pm

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN

Agenda prepared by JO 14/08/17



18th October 2017.

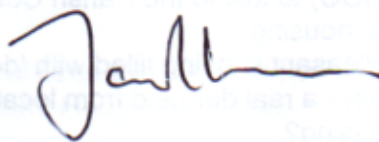
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Meeting of Walsingham Recreation Trust

Following the Parish Council meeting Wednesday 6 September 2017

- 1) **Minutes of the Meeting** of 5 July were approved and signed as a true record.
- 2) **Village Hall**
 - a) **Maintenance**
 - i) The release mechanism on the fire door (snooker room) no longer works and a replacement is required. (In the meantime D Reeve has fixed a catch to the door so that it does not swing open.)
 - ii) Gutters
 - iii) External lights (Mr Whitmore trying to establish where the problem is), shower (replaced by LA Whitmore).
 - iv) It was agreed that as the only key for the lock appeared to be lost that a new lock should be put on the door from the bar area to the playing field.
- 3) **Recreation Ground**
 - a) To report on **regular checks** of apparatus: all fine.
 - i) David Reeve has repaired the train and will paint it in due course.
 - ii) SLIDE for younger children.
- 4) **Finances**
 - a) **The following cheques were approved:**
- 5) To note forthcoming **Bookings**
 - a) **Regular bookings**
 - i) Monday evenings: Dance Aerobics (Jazzercise)
 - ii) Wednesday evenings: Carpet Bowls
 - iii) Thursday evenings (first in the month) History Society
 - b) Fri 22 – Sun 24 Sept 2017 Wedding Reception including bar area
 - c) Sun 29 Oct 2017 8 am – 2 pm UK Cycling Event (paid)
 - d) Sat 26 May 2018: Wedding Reception
- 6) **Any other business**

Meeting closed at 8.20 pm


18/10/17.