

WALSINGHAM PARISH COUNCIL

Present: Cllrs. B Landale (Chairman), L Acton, B Beckham, Mrs S Landale, Mrs E Meath Baker, N Morter, and District Councillor T Fitzpatrick, County Councillor Dr M Strong (and her husband), and one member of the public

Meeting of the Parish Council on
Wednesday 5 April 2017 at 7.15 for 7.30 pm in the Village Hall
following the Annual Parish Meeting at 7 pm

Issues raised by the public before the meeting

- A member of the public reported difficulties with the mobile post office service: sometimes the mobile post office is late or does not turn up at all. Previously a notice was put up in the Chocolate Deli but this is no longer possible. There are at least ten people who use the mobile post office and it would be a shame to see it go but if it is not reliable then people will not continue to use it.
The Clerk was asked to facilitate contact between the mobile post office (postmaster at Guist) and the Farms Shop.
- The Chairman reported that he had been asked about the provision of a cash machine for the village. It was noted that it was not really viable in the Farms Shop (and probably also not in other shops) and contactless was superseding cash. However cash-back was available in the village.
- Telephone in Friday Market not working for some months (Clerk has reported to BT).
- Request for street sweeping especially in Friday Market (Clerk has forwarded request to NNDC)

MINUTES

Welcome

- 1) **Apologies** from G Brooks, Mrs E Carter, D Simmons, J Woodhouse were accepted.
- 2) **Declarations of interest** by the Councillors in any of the agenda items listed below. None.
- 3) **Items of urgent business**
 - a) To note that following the resignation of Tom Marston, the vacancy was advertised and now the Parish Council has the power to co-opt a new member. The Chairman reported that Kerry Richardson was interested. It was agreed to co-opt her at the next meeting.
- 4) **Police matters**
 - a) The Chairman reported that he and E Meath Baker had attended the Police Authority Meeting in Cromer holding the Police and Crime Commissioner to account and a forum for questions. It was an interesting occasion. However the particular issues with travellers in Walsingham was not raised as these are being addressed via the regular meetings arranged by the Parish Council with the relevant groups and agencies. The next meeting is scheduled for 22 June.
- 5) **Minutes of the Meeting** of 22 February were approved and signed as a true record.
- 6) **Matters arising not otherwise on the agenda**
 - a) To note that E Meath Baker has attached the postcodes to the defibrillators cabinets around the village to enable the public to inform the emergency services of the location if necessary. The Clerk was also asked to contact the Farms Shop manager, Sam Bagge, to clarify the regular checking of the defibrillator.
- 7) **Report from the County Councillor**
 - Improvements in mobile phone coverage. Attempting to get as close to 100% coverage as possible.
 - County Council had received an extra £1.5 million for road transport including local routes.
 - A priority service is available for vulnerable people in case of power cuts. UK Power Networks still runs a Priority Services Register for your constituents who may be more vulnerable in a power cut e.g. older people, those dependent on medical equipment, parents of young

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children etc. To join, they can call 0800 169 9970, email psr@ukpowernetworks.co.uk or app online at www.ukpowernetworks.co.uk/priority.

- Avian Flu embargo in coastal areas has been lifted.

8) Report from the District Councillor

- Meeting with PCC Lorne Green in Cromer was useful and received good feedback.
- 41,000 households have signed up for grown bin collection.
- Event at Fakenham Academy on 27 April 4 – 6 pm giving employers and opportunity to meet with young people.
- Big Society Fund is open for applications
- Council tax for District Council will not increase (using assets and reserves to purchase more and to produce revenue to cover the loss of the rate of support from government grants over the next three years.
- Enforcement Board is working hard e.g. in Walsingham taking action regarding a dangerous roof which is now being repaired
- Egmore Enterprise Zone: work in progress on roads and premises
- Introducing a 'self-build' register (with controls).
- The repairs to the parapet at the Grade 1 listed loos in the High Street has gone out to tender. Some issues with the new website and planning search facilities were pointed out.

9) Highways

- a) To note that the Highways Engineer had a tour of the village with the Clerk, the Chairman and B Beckham on 24 March. The Chairman and S Landale had prepared a list of potholes etc. which would be inspected and relevant works ordered. Generally the roads were not too bad, but there were black spots e.g. on St Peter's Road and the green at Westgate.

b) Potholes to report

- i) Holt Road: between junction with Scarborough Road and the bridge
- ii) Knight Street

10) Traffic Management

a) SAM2: report

- i) To note that two new locations have been approved by the Highways Engineer: on Bridewell Street and on Hindringham Road. The latter needs a new post.
- ii) It was agreed to purchase of a new post for Hindringham Road at £89 (post and installation) from Westcotec.

11) A request from a resident for a dog bin on St Peter's Road was considered.

- a) The resident empties the rubbish bin by the school and reports that it contains about 90% dog waste (the remaining is sweet papers etc).
- b) Cost of a dog bin is about £80. Cost of collection via the District Council is £3.20 per bin per collection.
- c) The Clerk was asked to contact NNDC to request if this bin could be added to the urban collection.

12) Finances

- a) The Statement of accounts was presented and confirmed.
- b) The following payments were approved:

Joanna Otte	expenses (carry forward)		
Indigo Waste Ltd	glass collection	101240	£9.84
James Woodhouse	litter grabbers	101241	£41.62

c) Employment:

- i) NALC & SLCC (agreed by NJC) salary scales 2016- 2018 increase from 1 April 2017
- ii) Norfolk Pension fund increase of 0.5% for employer's contributions to 21.5%
- iii) Amendments to standing order instructions for Barclays to cover the above increases was approved and signed.

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13) Planning

a) Applications since last meeting

- i) **2E Knight Street**, Knight Street proposed replacement joinery ref: LA/17/0347. Plans circulated. No objection.
- ii) **Field south of St Edmunds Church**, Egmore prior notification of agricultural development – erection of pump house building association with reservoir ref: NP/17/0402. Plans circulated. No objection.
- iii) **The Abbey, Sunk Road** proposed erection of pedestrian footbridge ref: PF/17/0482. Plans circulated. No objection.

b) Decisions received from NNDC

- i) **St Peters Barn**, Westgate internal and external work and partial rebuilding and conversion of barn to form a dwelling ref: PF/16/1259 and LA/16/1260. APPROVED (with conditions for hedge planting).

14) Maintenance

- a) Litter pick: 3 and 4 April. Feedback: BL had litter picked at Westgate. EMB had not been able to do any due to a bad back. No one had asked to borrow the litter grabbers.
- b) It was agreed to put up signs around the village encouraging people to 'Please Keep Walsingham Tidy'. Wording, location and size to be decided. A3 size costs approx £25 from Steward Safety Signs. It was noted that permanent signage might require planning permission and if on the verges might require permission from the Highways Dept. It was agreed that 'mobile' signs would be a good alternative – people would be less likely to overlook them over time. The SAM2 posts might be a good location.
- c) Notice boards. Do they need any maintenance?
- d) 'Fakenham Road' sign has been broken. The Chairman had taken it to the engineering company in Fakenham for welding (if possible). The Clerk had requested a quote for a replacement from Signs of the Times.

15) Street Lighting

- a) To note that a letter has been sent to the Anglican Shrine asking for a contribution towards the cost of the replacement street light and bracket on Knight Street.

16) Correspondence: circulated as usual.

- a) Email received regarding the hedge cutting around the village and in particular about the 'mess' on Old Wells Road. The Chairman explained that the situation had not changed since a previous complaint in 2015. The hedges on Old Wells Road had been neglected for many years and it takes time to get them back in good order. The hedges also contain dead elms. He was happy to talk to the correspondent again.

17) Items for report or future agenda

- 18) The next meeting (Annual Meeting of the Parish Council) at 7.15 for 7.30 pm on **Wed 24 May 2017** in the Village Hall.

The Parish Council Meeting was closed at 8.55 pm

Theresa
25th May 2017 ad.

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Meeting of Walsingham Recreation Trust

Following the Parish Council meeting Wednesday 5 April 2017

- 1) **Minutes of the Meeting** of 22 February were approved and signed as a true record.
- 2) **Village Hall**
 - a) It was noted that Phil Whitmore had removed the meter and reconfigured the electricity supply for the showers in the changing rooms and replaced a broken radiator valve in the Village Hall.
 - b) **Leaking overflow pipe** in changing room toilets had been fixed by Colin Matthews.
 - c) It was noted that Colin Matthews has been asked to supply a **quote for motion sensor** in gent loos to control flow of water in urinals.
 - d) To nominate a **Designated Person** for the alcohol licence to replace Bernie- put forward to next meeting.

3) Recreation Ground

- a) **Regular checks** of apparatus in order although repairs to train etc need to be made
 - i) David Reeve will repair the train on 9 May.

4) Finances

a) Cheques to approve

Payee	Details	date	chq no	amount
D Yarham	Cleaning Feb - March		102255	£30.00

5) Forthcoming Bookings were noted:

- a) Wed 5 April 7 pm: Parish Council
- b) Thurs 6 April 9.30 am: WDG
- c) Thurs 6 April evening: History Society
- d) Easter Weekend 14 -16 April 2017: Student Cross (tbc) (all day and night)
- e) Sat 22 April 10 am – 6 pm: Child's birthday party (paid)
- f) Thurs 4 May: Elections (all day)
- g) Thurs 4 May evening: History Society
- h) Sat 20 May 10 am – 4 pm 2017: Norfolk Historic Buildings Group (paid)
- i) Wed 24 May 7.15pm: Parish Council
- j) Thurs 22 June: 9.30am Parish Council
- k) Sat 24 June 2017 Wedding Reception (all day & evening, set up Fri 23 June) (paid)
- l) Wed 5 July 7.15 pm: Parish Council
- m) Fri 22 – Sun 24 Sept 2017 Wedding Reception including bar area (fee due)
- n) Sun 29 Oct 2017 8 am – 2 pm UK Cycling Event (paid)
- o) Sat 26 May 2018: Wedding Reception

6) Any other business: none.

Meeting closed at 9 pm

Theresa

25 May 2017 AD