

WALSINGHAM PARISH COUNCIL

Present: Cllrs. B Landale (Chairman), L Acton, B Beckham, Mrs E Carter, T Marston, J Woodhouse (Vice-Chairman) and PC J Pegden

Meeting of the Parish Council on
Wednesday 19 October 2016 at 7.15 for 7.30 pm in the Village Hall
Members of the public may raise matters of concern before the meeting

MINUTES

Welcome

- 1) **Apologies** from G Brooks, Mrs S Landale, Mrs E Meath Baker were accepted (N Morter, D Simmons not present) apologies also from County Councillor Dr M Strong.
- 2) **Declarations of interest** by the Councillors in any of the agenda items listed below
- 3) Items of **urgent business**
- 4) **Police matters**
 - a) Crime Report: 1 x dangerous dog and 10 calls.
 - b) Any other police business: Burglaries in the Norwich area, watch out for oil thefts. Please report suspicious vehicles to police.
- 5) **Minutes of the Meeting** of 7 September were approved and signed as a true record.
- 6) **Matters arising not otherwise on the agenda**
- 7) **Report from the County Councillor:** reported circulated via email.
- 8) **Report from the District Councillor:** not present
- 9) **Highways**
 - a) **Items to report**
 - i) Damaged verge at Walnut Tree by cabling work during the summer. Request for verge to be re-instated properly so that mud does not fall into the road.
- 10) To consider organising a demonstration event with the EEAS possibly also with First Aid training. No response had been received from First Aid trainer at Wells Cottage Hospital so an alternative should be found.
- 11) **Finances**
 - a) Presentation and **confirmation of Statement**
 - b) The following **payments were approved:**

Westcotec	SAM2	101223	£4,113.60
Tom Marston	2 x padlock for SAM2	101224	£19.48
Indigo Waste Ltd	glass bank collections June and Sept	101225	£19.20
Norse Eastern Ltd	grounds maintenance	101226	£611.83
Norse Eastern Ltd	verges	101227	£1,155.82
K&M Lighting Services	2 x brackets and 2 urbis axia lanterns	101228	£1,176.00
Fenland Leisure Products	annual playground inspection	101229	£120.00

- c) To note that a letter of thanks for the donation to News and Views and a copy of the accounts had been received. It was noted that the income from advertisements and donations covered the cost of the outgoings in the first year.

12) Planning

- a) **Applications since last meeting**
 - i) **25 St Peter's Road** erection of summerhouse PF/16/1237. Plans circulated. No objection submitted on online 4 October 2016.

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- ii) **St Peter's Barn, Westgate** conversion of barn to form a dwelling ref PF/16/1259 and LA/16/1260. Plans circulated. EMB declared an interest. No objection submitted via email on 4 October 2016.

- iii) **Model Farm Barn, Westgate** internal and external works associated with conversion of barn to two dwellings ref: PF/16/1278 and LA/16/1279. Plans circulated. EMB declared an interest. No objection but raise awareness of the need to preserve the date in the south wall and the mediaeval cat stone especially at the east end. Concern was also raised about the sewer manhole, the loss of parking for Model Farm and the loss of access to the field to the east and north. It was queried why dormer windows had not been included.

b) Decisions received from NNDC

13) Maintenance

- a) To consider setting a date for a litter pick – decide at next meeting for a March.

14) Traffic Management

- a) **SAM2:** To arrange rota for regular moving of sign and recharging batteries. TM and JW would do this for the time being. The Clerk would ask the police to security mark the equipment.

15) Street Lighting

- a) To write to Draper Nicholls for donation towards the replacement street light and bracket on Knight Street.

16) Walsingham Development Group

- a) **Christmas Lights and Carols** with unveiling of crib, refreshments and stalls on Saturday 26 November 5 – 7 pm

17) Correspondence: circulated as usual.

- a) Correspondence about parking on the green at Westgate. It was noted that this is manorial land.

18) Items for report or future agenda

- a) Budget and Precept for 2017-18

19) The next Parish Council meeting is at 7.15 for 7.30pm on **Wed 30 Nov 2016 in the Village Hall.**

Parish Council Meeting closed at 8 pm

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN *Agenda prepared by JO 12/10/16*

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Meeting of Walsingham Recreation Trust

Following the Parish Council meeting 19 October 2016

- 1) **Minutes of the Meeting** of 7 September were approved and signed as a true record.
- 2) **Village Hall**
 - a) Fire exit door needs to be replaced (meeting with J&O Installations on Monday 24 Oct 8am)
 - b) Boiler service Mon 17 Oct during the day by Dempsey Heating.
 - c) PAT testing due and some lights repairing (and showers). To be arranged with Neil Brodie.
 - d) To nominate a **Designated Person** for the alcohol licence to replace Bernie.
- 3) **Recreation Ground**
 - a) To report on **regular checks** of apparatus. Annual Inspection by FLP made a number of recommendations. A quote was also provided for repainting swings and replacement bushes, repairing train, replacement gyrospral seats, some fixings on skate park for a total of £2,064.34 (plus VAT). It was agreed to see if the work could be done locally.
 - b) Graffiti on skate ramps. The Clerk reported that white spirit, WD40 and washing up liquid had been used to clean the graffiti (the latter was the most successful along with general weathering). The Clerk was thanked for doing this.
- 4) **Finances**
 - a) To note bank balance as at **30 September 2016: £2,195.99**
 - b) To note **receipts**: £270 (booking fees); £9.30 (wayleaves)
 - c) To note **payments** by direct debit: NNDC rates £54; Anglian water £129.81.
 - d) **Cheques approved**

Payee	Details	date	chq no	amount
NNDC	Premises licence annual fee		102244	180.00
D Yarham	Cleaning end of Aug and Sept		102245	50.00
J Otte	Interim waste collection		102247	11.85

- 5) To note that Annual Return has been made to the Charity Commission for 2015.
- 6) To note forthcoming **Bookings**
 - a) NNDC have a project which is funded by Sport England '**Sports Clubs and Hubs**'. The funding allows NNDC to provide low cost sporting activities for the community for a period of 40 weeks. They would like to come to Walsingham in January 2017 for a 40 week booking following an initial public meeting to engage the local community and find out what their preferred classes would be.
 - b) Slimming World: Tuesday evenings (two sessions: Hall in use from 4.30pm)
 - c) Wed 19 October evening: Carpet Bowls
 - d) *Wed 19 October evening: Parish Council*
 - e) Sat 22 October 6 -10 pm including bar area: Band Performance for charity
 - f) Sun 30 October 8 am – 2 pm: Cycling event pit stop
 - g) Thurs 3 Nov evening: History Society
 - h) Sat 5 November 10.30 am – 1.30 pm: Hen-do dance lesson
 - i) Wed 30 Nov: Bingo
 - j) *Wed 30 November evening: Parish Council*
 - k) Thurs 1 Dec evening: History Society
 - l) Mon 19 Dec (clear up on Tues): 21 Birthday Party (family) (booking fee due)
 - m) Sat 21 Jan: 30 Birthday party (booking fee due)
 - n) Easter Weekend 14 -16 April 2017: Student Cross (tbc) (all day and night)
 - o) Wedding Reception Saturday 24 June 2017 (all day and evening paid)
 - p) Wedding anniversary (tbc) Saturday 21 and Sunday 22 Sept 2018
- 7) Any other business
 - a) BB to get a copy of the changing room keys and a contact for the Football Club Meeting closed at 8.20 pm