

WALSINGHAM PARISH COUNCIL

Present:

Cllrs. B Landale (Chairman), L Acton, S Landale, T Marston, Mrs E Meath Baker, D Simmons, J Woodhouse (Vice-Chairman)

and: District Councillor T Fitzpatrick, SNT Wells

Meeting of the Parish Council on
Wednesday 13 April 2016 (following the Annual Parish Meeting) started at 7.55 pm
in the Village Hall

Minutes

Welcome

- 1) **Apologies** B Beckham, G Brooks, Mrs E Carter, N Morter and from NCCllr Dr M Strong,
- 2) **Declarations of interest** by the Councillors in any of the agenda items listed below
- 3) Items of **urgent business**
- 4) **Police matters** (not present)
- 5) **Minutes of the Meeting** of 24 February were approved and signed as a true record
- 6) **Matters arising not otherwise on the agenda**
- 7) **Report from the County Councillor** (emailed to councillors)

Devolution: there is much information, discussion, change rolling out in what is a fast moving picture. In brief: 11 April NCC full council in brief voted to continue discussions. 12 April yet to be confirmed that Matthew MP, Cabinet Officer Minister appointed with an oversight of devolution with regard to East Anglia.

Nationally: The All-Party Political Group (APPG) For Reform, Decentralisation and Devolution in the UK commissioned Lord Bob Kerslake and a panel of members to conduct an inquiry into all aspects of devolution in the UK. Read the full report and supporting evidence at www.local.gov.uk/devolution-inquiry.

East Anglia: Details of the draft 'deal' from the Government to East Anglia can be found on NCC website supplementary agenda to the Policy & Resources Committee (21 March '16).

East Anglia as stipulated in the draft deal includes: Norfolk, Suffolk, Cambridgeshire, Peterborough – in all 22 county, city, borough and district councils. Cambridgeshire has expressed concerns including the size of the proposed East Anglia, preferring for themselves a Cambridgeshire and Peterborough only footprint and opposing any form of mayor - originally an option, now said to be essential for any deal. The question is yet to be addressed if there will be changes to the draft deal if any councils pull out.

As to Norfolk councillors there is a general acceptance of the benefits of powers being devolved. There is certainly a requirement that any devolved powers must be accompanied by sufficient and new money; there is concern as to the appointment of a mayor for the whole of East Anglia. There will be a public statutory consultation before the deal comes back to the council for a final decision on the part of Norfolk County Council. And that on the assumption that a mayor will remain part of the 'package' there will be an election in May 2017.

NCC Parish Partnership Continues: Funding of £380,000 for 122 small scale highway projects across Norfolk has been approved by county councillors.

Parking Infringements:

Vehicles parking across entrances - constitutes an obstruction and as such can be dealt with by the police (contact the police on the non-emergency number 101). If there are yellow lines the matter can be dealt with by traffic wardens. You can also report parking problems direct to parking.operations@west-norfolk.gov.uk. Even if the traffic wardens cannot attend at the time of the report it is important to make the report because they feed into the tasking schedules.

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8) Report from the District Councillor

- Increase in councillor allowance following an independent review (first time in 14 years)
- Council tax for District Council frozen for 5th year in a row (services not cut)
- Coastal car park charges have been increased
- Ward Boundary review to take effect in 2019 elections
- Working on Devolution bid (functions devolved from Whitehall to a new Regional Authority)
- Planning (new staff are offered golden handshakes /hand cuffs because there is a national shortage of planning officers)
- Review of Local Plan
- Big Society Fund
- Increasing publicity on recycling to reduce contamination
- new contract with Citizens Advice Bureau including outreach services
- Egmore is now an Enterprise Zone

9) Highways

a) Items to report

- i) When are the traffic lights on Knight Street going (passed the forty week period)?

10) To note that there has been an increase in complaints about **dog fouling**.

- a) Leaflets received from NNDC for distribution in High Street (to encourage people to clear up after their dogs and to report those who do not to the District Council).
- b) It was noted that this had been considered when setting the Budget in December.
- c) To put a piece in News and Views encouraging people to keep the village tidy of litter and to pick up after their dogs.

11) Finances

a) Presentation and **confirmation of Statement**

b) The following **payments were approved**:

		cheque no	
Take One Media Ltd	distribution of Visit Walsingham leaflet	101207	2,815.20
Joanna Otte	expenses	101208	80.93
Community Action Norfolk	annual subs	101209	20.00
Norfolk ALC	annual subs	101210	169.74
	<i>total</i>		£3,085.87

12) Planning

a) Applications since last meeting

- i) **Oxford Stores** ref PF/16/0155: conversion of former public house to shop and 2 independent flats to first floor and garage / store building to annexe with one bed accommodation. Plans circulated (EMB and TM prejudicial interest). Response submitted 30 March 2016:

Walsingham Parish Council supports this application in principle, but a number of concerns were raised which require consideration.

1. The narrow streets which lead onto Friday Market compromise the access and parking for the first floor flats
2. Friday Market already has problems with rubbish bins. Please ensure that there is adequate space for storage of rubbish bins during the week and on collection days.
3. concern about the satellite disc

b) Decisions received from NNDC

- i) **Dow House, 17 High Street** ref: LA/15/1453: internal and external alterations and replacement joinery: **Approved**
- ii) **Edgar Farmhouse, Edgar Rd** ref: PF/16/0047 & LA/16/0048: Installation of tennis court and swimming pool and erection of swimming pool building and detached games room and wall, and alterations to boundary wall. **Approved**

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iii) **Long View, Westgate** ref: PF/15/1817: erection of detached annexe. **Approved**

13) A request from Royal British Legion **Poppy Appeal** for permission to carry out street collections within Walsingham between 29 October and 12 November 2016 was approved.

14) Maintenance

a) Thanks to Lee Acton for making a concrete foot rest for the Tom Moore memorial bench on Wells Road.

15) Traffic Management

a) **Parish Partnership Scheme** award notice for SAM2. The letter of acceptance and Memorandum of Understanding were approved and signed.

16) Street Lighting

a) To note that the monthly maintenance cost has increased from £64.74 to £67.06 (including VAT) from February. A new standing order form for K&M Lighting Services was approved.

b) To note that **bracket on Knight Street** was broken again. The cost to supply, wire and fit a wall bracket that would fit to the gable end of the property and still protrude to the road, thus allowing the light to be mounted higher would be **£225** (plus VAT). It was agreed that this should be done.

c) To consider quote to supply and fit a new lamp holder to the existing lanterns on High Street, supply and fit 30 watt LED lamp (brighter light, reduced energy charge): £70 (plus VAT). Move on to next agenda.

17) Celebrating the Queen's 90 Birthday

a) Clean for the Queen litter pick took place on 2 April. Thanks to all those who took part on the day or who litter pick at other times.

b) **Beacon Lighting Thursday 21 April official lighting up time 8.30 pm.** Advertise on website and posters around the village.

c) **Big Picnic on Sunday 12 June:** Free entry to the Abbey Grounds 12 noon to 3 pm.

18) Correspondence: circulated as usual.

a) To note that a mobile post office will be coming to Walsingham on Wednesday mornings, stopping outside the Village Hall on Wells Road. Formal letter of consultation received.

19) Items for report or future agenda

20) The next Parish Council meeting is at 7.15 for 7.30pm on **Wednesday 25 May 2016** (Annual Meeting of the Parish Council) in the Village Hall.

Parish Council Meeting closed at 8.50 pm

Joanna Otte, Clerk to Walsingham Parish Council, e-mail: walsinghampc@googlemail.com Tel. 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN *Agenda prepared by JO 06/04/16*

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Meeting of Walsingham Recreation Trust

Following the Parish Council meeting 13 April 2016

- 1) **Minutes of the Meeting** of 24 February were approved and signed as a true record.
 - 2) **Village Hall**
 - a) Water Regulations Improvement Notice from Anglian Water requires a **backflow prevention device** for urinal cistern. Colin Matthews (plumber) has been asked to install this along with a **pressure reduction valve**.
 - b) To note that Mrs D Yarham has agreed to **clean the Village Hall** on a monthly basis for £10 an hour.
 - c) To note that three **toilet seats** are broken (2 in ladies, 1 in kitchen toilet): replacements required. It was agreed to purchase new seats.
 - d) To consider having a **recycling waste** bin at the village hall. There is no charge for the hire of the bin. The cost of collection depends on the size of the bin. It was decided not to do this as it would be difficult to manage the separation of waste materials.
 - e) To nominate a **Designated Person** for the alcohol licence to replace Bernie. To put on next agenda
 - 3) **Recreation Ground**
 - a) **Signs** for play area and skate ramps – thanks to Brian and Scilla Landale for putting these up.
 - b) To report on **regular checks** of apparatus. Clerk to send record forms to Lee Acton.
 - c) Mole catcher made three visits and trapped 4 moles on playing field and bowling green.
 - 4) **Finances**
 - a) To note bank balance as at **15 March 2016: £1,189.03**
 - b) To note **receipts**: £276 (booking fees)
 - c) To note **payments** by direct debit: Anglian water: £205.38
 - d) **Cheques to approve**
- | Payee | details | date | chq no | amount |
|--------------|---|------|--------|--------|
| Mrs D Yarham | cleaning March | | 102232 | £30.00 |
| Gareth Woods | mole catching | | 102233 | £60.00 |
| NNDC | hire of 660 eurobin (2015-16 increase in charge for larger bin) | | 102234 | £10.60 |
- 5) To note forthcoming **Bookings**
 - a) Slimming World: Tuesday evenings (two sessions so Hall in use from 4.30pm)
 - b) History Society Talks: first Thursday evening monthly
 - c) Wedding Reception: Sat 23 April (all day)
 - d) Elections (PCC): Thurs 5 May 2016 (all day)
 - e) Referendum: Thurs 23 June 2106 (all day)
 - f) Swedish Youth Group: 5 - 10 Aug (excluding Tuesday evening)
 - g) Student Cross (tbc): Easter weekend 14 -16 April 2017 (all day and night)
Bar not available at present. Overnight stays covered by Aviva insurance but need to ask for a copy of hirer's insurance.
 - h) Wedding anniversary (tbc) Saturday 21 and Sunday 22 Sept 2018
 - 6) Any other business

Meeting closed 9 pm