

WALSINGHAM PARISH COUNCIL

Present:

Cllrs. B Landale (Chairman), L Acton, B Beckham, S Landale, T Marston, Mrs E Meath Baker, N Morter, J Woodhouse (Vice-Chairman)
and County Councillor Dr M Strong (and her husband) and one member of the public

Meeting of the Parish Council on

Wednesday 9 September 2015 at 7.15 for 7.30 pm, in the Village Hall

Members of the public may raise matters of concern before the meeting.

A member of the public raised concern about congestion on Cokers Hill caused by three or four BT Openreach vans parked at the side of the road. Apparently they are erecting a fence at the telephone exchange. Unfortunately they do not use the parking area that they have up the slope but park on the yellow line instead creating problems for residents and other road users.

MINUTES

Welcome and 'God Save the Queen' on this special day.

1) **Apologies from** G Brooks and SNT Wells were accepted.

Not present: D Simmons and Mrs E Carter (apologies received after the meeting),

2) **Declarations of interest** by the Councillors in any of the agenda items listed below

3) Items of **urgent business**

4) Police matters

a) Crime Report: 1 x assault, 1 x theft from vehicle, 2 x criminal damage.

Any other police business: there has been a number of burglaries in North Norfolk over the past few weeks. We are asking people to stay alert, to check their own security, and to report any suspicious behaviour, especially surrounding empty properties and those under renovation.

5) **Minutes of the Meeting** of 8 July were approved and signed as a true record

6) Matters arising not otherwise on the agenda

a) To note that the EP Youth Red Bus had a programme of Thursday evening visits to the Village during the summer.

7) Report from the County Councillor:

- o work is in progress to ensure that local housing societies (such as Homes for Wells) are excluded from the 'right to buy' Bill for housing associations.
- o The Coast Hopper is going out to tender again and there should be an improved winter service when the new contract is agreed.
- o If anyone has a concessionary bus pass declined please send the details to the Marie Strong.
- o Scams to be aware of: phone call claiming to be able to sort out problems with broadband provision (while vishing for details to hack computer); and tarmac sellers.
- o BBfN progressing. To note that improved broadband is available in Walsingham (for an charge from provider) e.g. Westgate and Mount Pleasant.
- o Installation of new cabinets near coach park might need a road closure.

8) **Report from the District Councillor.** Not present.

9) Policies to review and confirm having previously been circulated for comments

- a) **Code of Conduct** (adopted 2012)
 - i) **(forms** as recommended by the External Auditor were signed).
- b) **Standing Orders** (last reviewed 2010) circulated. Adopted
- c) **Financial Regulations** (due for review) circulated. Adopted
- d) **Financial Risk Management** (updated May 2015) circulated. Confirmed.

WALSINGHAM PARISH COUNCIL

10) Highways

- a) **Highway Rangers** carried out work in Walsingham on 4 August including patching potholes on St Peter's Road, sweeping some junctions, trimming hedges by signs.
- b) **Items to report**
 - i) It was agreed to contact BT regarding congestion on Cokers Hill caused by BT Openreach workers parking on the lane while erecting a fence at the telephone exchange (instead of using their parking area or the Old Mill car park).
 - ii) The Clerk was asked to thank Highways for the new sign at Westgate and for painting the railings on the bridge at the Ford.
 - iii) It was noted that agricultural vehicles have difficulties on Scarborough Road now that so many cars are parked on the road by the former council houses. It was suggested that the pavement could be narrowed and the road widened to make it accessible.

11) Replacement bench dedicated to Tom Moore (opposite the bus shelter on Wells Road), has been installed

- a) Thanks to Bill Moore and Walsingham Estate workers who volunteered their time out of hours to install the bench.
- b) To note that Bill Moore increased his donation to cover the full cost of the bench. The Clerk was asked to write and thank him.
- c) To note that the ground beneath the seat needs to be built up

12) Finances

- a) Presentation and **confirmation of Statement**
- b) The following **payments were approved:**

Walsingham Estate Management	repairs to taps and toilets VH	101181	132.00
VPH Roofing Ltd	repairs to guttering and eaves VH	101182	6,683.94
Signs2Wraps	signs for skate ramps and MUGA	101183	80.00

- c) To note that electricity contract with E.ON for the Village Hall has been renewed: Sept 2015 –Sept 2018: standing charge 27p per day; normal units 14.11p per kWh; evening and weekend 12.4p per kWh; with 4% discount for variable monthly DD payments.

13) Planning

- a) **Applications since last meeting**
 - i) **Brick Kiln Farm, Edgar Rd** ref PF/15/0921: erection of single-storey agricultural dwelling. Plans circulated.
 - ii) **Old Lime Kilns, Scarborough Rd** ref: PF/15/0900: extension and alterations to cart shed to form residential annex.
- b) **Decisions from NNDC**
 - i) **Brick Kiln Farm, Edgar Rd** ref PF/15/0921: erection of single-storey agricultural dwelling. **Approved.**
 - ii) **Old Lime Kilns, Scarborough Rd** ref: PF/15/0900: extension and alterations to cart shed to form residential annex. **Approved.**
- c) **Outline of plans of the developments and issues at Egmere (N Morter)** attached.

14) Maintenance

- a) To note that essential repairs to the Village Hall (replacement of rotted eaves felt, guttering and downpipes, minor repairs to drain covers and gulleys, electrical repairs to external lights, refurbishment of sanitary and waste fittings have been completed.
- b) To note that essential repairs have been rearranged for the bus shelter (roof repairs including gutter and plywood soffit: £2,366.71 incl VAT)

WALSINGHAM PARISH COUNCIL

15) Traffic Management

- a) Parish Partnership Scheme is open again this year for applications for highway improvements (deadline December) with costs shared 50:50 between the parish and the County Council.

To consider purchasing a **SAM2** (vehicle activated speed awareness messaging sign).

Cost from Westcotec (supplier recommended by NCC)

SAM2 with 2 batteries, charger and set of clamps	£2,800
Data addition with software and leads	£ 250
Spare brackets	£ 50
Supply and install 76mm straight post	£ 89

Suitable sites identified with Highways Engineer

Wells Road (lamp post opposite St Peter's Rd) both directions

Fakenham Rd (redundant post by brick wall)

Scarborough Rd (half way along) both directions – new post

? Bridewell Street (location to be confirmed)

Total number of positions: 5 (or 6).

SAM2 can be at one position for 4 weeks (must not return to that position within 8 weeks)

Battery last approx 5 - 7 days before recharge required

Cost SAM2, 1 x posts and data software: £3,139

Cost the above plus 4 x spare brackets: £3,339

To consider possibility of purchasing with another parish council

i) Share 50/50 with Little Snoring (if they are interested)

ii) Share pro rata with a smaller parish

iii) Or lend to smaller parish (e.g. Gt Snoring has one possibly two potential sites)

It was agreed to submit an application just for Walsingham for SAM2 with software, 1 x post and spare brackets as listed above.

- b) To consider if measures need to be taken to monitor parking on the green in Great Walsingham. It was agreed that the situation would be left at present: people attending services at the church should be allowed; visitors to cottages have to park somewhere and the road is not really an option.

16) Street Lighting

- a) To note that the Parish Council, as a lighting authority, is responsible for electrical testing of street lights (every 6 years) and for regular risk assessments (visual and if necessary full structural assessments). Further quotes needed.
- b) To note that two lights on Scarborough Road have power supply fault. UK Power has been informed. Repairs could take up to three working weeks.

17) Communication with the public

- a) To consider a request from Fr Andrew for financial support towards for the initial costs for a Community Magazine before advertising revenue pays. Due out in October.
- b) Thanks to all those who delivered the August Parish Bulletin.

18) Correspondence: circulated as usual.

- a) To note email from regular visitor regarding abbey gates, this has been forwarded to the Land Agent.
- b) To note that new cabinets for broadband are due to be installed on Cokers Hill (there will probably be a road closure.).

19) Items for report or future agenda

20) To note that the Travellers' meeting is on Friday 25 Sept. 10.15 for 10.30 am in the Village Hall.

21) The next Parish Council meeting at 7.15 for 7.30pm on **Wed. 21 Oct. 2015** in the Village Hall.

Parish Council Meeting closed: 8.40 pm

WALSINGHAM PARISH COUNCIL

Meeting of Walsingham Recreation Trust

Following the Parish Council meeting on 9 September 2015

- 1) **Minutes of the Meeting** of 8 July were approved and signed as a true record.
- 2) **Exterior decoration**
 - a) Pete Whiddett: (door replaced and window repaired) painting on going?
- 3) **Replacement hot water heater for bar.** Bernie and Joanna to liaise.
- 4) **To consider purchase of oil (check level) and service of boiler (to arrange with Dempsey).**
- 5) **Recreation Ground**
 - a) To note that end of grant monitoring form has been returned to NNDC for the Big Society Grant of £8,000 towards the refurbishment of the playground.
 - b) **Signs** for play area and skate ramps are ready to be put up.
 - c) To report on **regular checks** of apparatus.
 - i) Repairs required to wheel on train which is rotten. Get quotes for repairs.
 - ii) To note that bin by kitchen is overflowing – probably a missed collection in August. The Clerk was asked to contact Kier /NNDC to make the necessary arrangements for collection of extra sacks.
- 6) **Finances**
 - a) To note bank balance as at **16 August 2015: £971.73**
 - b) To note **receipts**:
 - c) To note **payments** by direct debit
 - i) NNDC business rates: £53 x 2 for June and July;
 - d) **Cheques to approve**

Payee	details	date	chq no	amount
NNDC	9 x rubbish collection	08/07/15	102227	72.00
- 7) To note forthcoming **Bookings**
 - a) Order of Malta: Friday 11 – Sunday 13 September
 - b) Carpet Bowls: 30 Sept, 25 Nov, 2 Dec, 4 Jan, 20 Jan, 17 Feb, 9 March
 - c) Slimming World: Tuesday evenings starting 6 October
 - i) Advertising request to put up a banner as soon as possible and to have a A-Frame board a week or so before the event starts? Yes.
 - d) History Society Talks: Thursday evenings monthly
 - e) Christening party: 24 October
 - i) Would it be possible to use the table football game? Yes
 - f) UK Cycling: Sunday 22 November 2015
 - g) Wedding anniversary Saturday 21 and Sunday 22 Sept 2018
 - h) To note cancellations: Card-making workshop (1 Sept) and Seminarrians Football (4/5 Sept)
- 8) Any other business
Meeting closed 8.50 pm