

WALSINGHAM PARISH COUNCIL

To: Cllrs. B Landale (Chairman), L Acton, B Beckham, G Brooks, Mrs E Carter, S Landale, T Marston, Mrs E Meath Baker, N Morter, D Simmons, J Woodhouse (Vice-Chairman)

Cc: District Councillor T Fitzpatrick, County Councillor Dr M Strong, SNT Wells

You are summoned to a Meeting of the Parish Council on
Wednesday 30 November 2016 at 7.15 for 7.30 pm in the Village Hall
Members of the public may raise matters of concern before the meeting

Joanna Otte
Clerk to the Council

Date

AGENDA

Welcome

- 1) To consider **apologies** and reasons for absence
- 2) **Declarations of interest** by the Councillors in any of the agenda items listed below
- 3) Items of **urgent business**

- 4) **Police matters**
 - a) Crime Report
 - b) Any other police business

- 5) **Minutes of the Meeting** of 19 October to be approved and signed as a true record.
- 6) **Matters arising not otherwise on the agenda**

- 7) **Report from the County Councillor**
- 8) **Report from the District Councillor**

- 9) **Highways**
 - a) **Items to report**

- 10) A demonstration event for the **Defibrillator with First Aid training** in February.
 - a) First Aid & Care Training (Dereham) suggest a group with max of 12 people for demonstration of the Defib (AED), basic CPR and choking possibly in a morning and an afternoon session on Saturday 18 or 25 February or a weekday evening 13 - 25 February.

- 11) **Finances**
 - a) To consider making **donations**. To resolve that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure. (Last year £100 each was given to St Peter's Church and St Mary's Church, and £50 each to Citizens Advice Bureau and Heritage House).

 - b) **Presentation of Statement**

 - c) **Accounts for payment**

 - d) **To consider renewal of grounds maintenance contract with Norse:**
 - i) Playing field: harrow & roll in Spring, cut grass twice per month April – Oct, scarify / aerate Nov / Dec: £815.38; cut privet hedge on two occasions June – and Sept £255.30. Total £1,070.68 +VAT.

- 12) **To consider and set the Budget and Precept for 2017-18**
 - a) To **review the figures** (attached).
 - b) To determine whether or not there are any **other likely calls on planned expenditure**.
 - c) To accept or decline the **Local Council Tax Support Scheme Grant** from NNDC of £1,190.
 - d) **Agree the precept for 2017-18** and complete and sign the form for NNDC.

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13) Planning

a) Applications since last meeting

- i) **21 High Street** retention of roof light, dormer window, front door. Attic staircase and damp proofing to cellar ref LA/16/1423. Plans circulated. Response submitted online on 14 November: Walsingham Parish Council will accept the changes described in the retrospective application. However concern was raised about potential damage which could have been done to the mediaeval structures in the cellar. The Parish Council hopes that the District Council will take greater care to ensure that unauthorised work does not take place particularly in areas with historically important buildings such as the mediaeval structures in Walsingham.
- ii) Conversion of ground floor to create three bedrooms at **Elmham House**, Friday Market Place ref: PF/16/1443 and LA/PF/16/1444. Plans circulated.

b) Decisions received from NNDC

- i) **Land to the side of Edgar Road, Egmere:** installation of two site marketing boards ref: ADV/16/1155. APPROVED.
 - ii) **25 St Peter's Road** erection of summerhouse PF/16/1237. APPROVED.
 - iii) **Oxford Stores** internal and external alterations and the conversion of former public house to ground floor retail unit and 2 independent flats to first floor ref: PF/16/0667 and LA/16/0822. APPROVED
- c) To note **BT Payphone Removal Consultation:** proposing to remove the payphone on Wells Road (only three calls in the last 12 months).

14) Maintenance

- a) To consider setting a date for a litter pick e.g. in March (for advertising in News and Views)

15) Traffic Management

- a) **SAM2:** report

16) Street Lighting

- a) To note that a letter was sent to Draper Nicholls asking if they would like to make a donation towards the cost of the replacement light unit which was broken by a large vehicle negotiating their works on Knight Street.

17) Walsingham Development Group

18) **Correspondence:** circulated as usual.

19) Items for report or future agenda

20) The next Parish Council meeting is at 7.15 for 7.30pm on **Wed 11 January 2017** in the Village Hall.

Close Parish Council Meeting

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Meeting of Walsingham Recreation Trust

Following the Parish Council meeting 30 November 2016

- 1) **Minutes of the Meeting** of 19 October to be approved and signed as a true record.
- 2) **Village Hall**
 - a) Fire exit door needs to be replaced
 - i) J&O Installations: £650 + VAT)
 - ii) David Reeve
 - b) PAT testing completed, new bulbs in disco lights supplied and fitted by Neil Brodie.
 - c) NES Electrical sourcing white bulbs for hall.
 - d) To note that Neil Brodie thought that it should be fairly simply to reconfigure the electricity supply for the showers in the changing rooms.
 - e) To nominate a **Designated Person** for the alcohol licence to replace Bernie.
- 3) **Recreation Ground**
 - a) To report on **regular checks** of apparatus.
- 4) **Finances**
 - a) To note bank balance as at **21 November 2016: £2,161.64**
 - b) To note **receipts**: £289.50 (booking fees);
 - c) To note **payments** by direct debit: NNDC rates £108; Anglian water £129.81.

d) Cheques to approve

Payee	Details	date	chq no	amount
Neil Brodie	PAT Testing	01/11/16	102246	73.50
J Short	Refund for Wake	01/11/16	102248	26.00
D Yarham	Cleaning	02/11/16	102249	40.00
Neil Brodie	Disco lights	16/11/16	102250	92.27

- 5) To note forthcoming **Bookings**
 - a) To note that Slimming World will stop at the end of December.
 - b) Wed 30 Nov: Bingo
 - c) *Wed 30 November evening: Parish Council*
 - d) Thurs 1 Dec evening: History Society
 - e) Mon 19 Dec (clear up on Tues): 21 Birthday Party (family) (booking fee due)
 - f) Sat 7 Jan 10 am – 2 pm: charity fund raising
 - g) Easter Weekend 14 -16 April 2017: Student Cross (tbc) (all day and night)
 - h) Wedding Reception Saturday 24 June 2017 (all day and evening paid)
 - i) Wedding anniversary (tbc) Saturday 21 and Sunday 22 Sept 2018
- 6) Any other business