

WALSINGHAM PARISH COUNCIL

To: Cllrs. B Landale (Chairman), L Acton, B Beckham, G Brooks, Mrs E Carter, S Landale, T Marston, Mrs E Meath Baker, N Morter, D Simmons, J Woodhouse (Vice-Chairman)

Cc: District Councillor T Fitzpatrick, County Councillor Dr M Strong, SNT Wells

You are summoned to a meeting of the Parish Council on
Wednesday 13 April 2016 (following the Annual Parish Meeting which starts at 7 pm)
in the Village Hall

Members of the public may raise matters of concern before the meeting

Joanna Otte
Clerk to the Council

Date

AGENDA

Welcome

- 1) To consider **apologies** and reasons for absence
- 2) **Declarations of interest** by the Councillors in any of the agenda items listed below
- 3) Items of **urgent business**
- 4) **Police matters**
 - a) Crime Report
 - b) Any other police business
- 5) **Minutes of the Meeting** of 24 February to be approved and signed as a true record
- 6) **Matters arising not otherwise on the agenda**
- 7) **Report from the County Councillor**
- 8) **Report from the District Councillor**
- 9) **Highways**
 - a) **Items to report**
- 10) To note that there has been an increase in complaints about **dog fouling**.
 - a) Leaflets received from NNDC for distribution in High Street (to encourage people to clear up after their dogs and to report those who do not to the District Council).
- 11) **Finances**
 - a) **Presentation of Statement**
 - b) **Accounts for payment**
- 12) **Planning**
 - a) **Applications since last meeting**
 - i) **Oxford Stores** ref PF/16/0155: conversion of former public house to shop and 2 independent flats to first floor and garage / store building to annexe with one bed accommodation. Plans circulated (EMB and TM prejudicial interest). Response submitted 30 March 2016:
Walsingham Parish Council supports this application in principle, but a number of concerns were raised which require consideration.
 1. The narrow streets which lead onto Friday Market compromise the access and parking for the first floor flats
 2. Friday Market already has problems with rubbish bins. Please ensure that there is adequate space for storage of rubbish bins during the week and on collection days.
 3. concern about the satellite disc
 - b) **Decisions received from NNDC**
 - i) **Dow House, 17 High Street** ref: LA/15/1453: internal and external alterations and replacement joinery: **Approved**

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- ii) **Edgar Farmhouse, Edgar Rd** ref: PF/16/0047 & LA/16/0048: Installation of tennis court and swimming pool and erection of swimming pool building and detached games room and wall, and alterations to boundary wall. **Approved**

- iii) **Long View, Westgate** ref: PF/15/1817: erection of detached annexe. **Approved**

13) To consider request from Royal British Legion **Poppy Appeal** for permission to carry out street collections within Walsingham between 29 October and 12 November 2016.

14) Maintenance

15) Traffic Management

- a) **Parish Partnership Scheme** award notice for SAM2. To confirm and sign letter of acceptance and Memorandum of Understanding.

16) Street Lighting

- a) To note that the monthly maintenance cost has increased from £64.74 to £67.06 (including VAT) from February. To approve and sign a new standing order form for K&M Lighting Services.
- b) To note that **bracket on Knight Street** was broken again. The cost to supply, wire and fit a wall bracket that would fit to the gable end of the property and still protrude to the road, thus allowing the light to be mounted higher would be **£225** (plus VAT)
- c) To consider quote to supply and fit a new lamp holder to the existing lanterns on High Street, supply and fit 30 watt LED lamp (brighter light, reduced energy charge): £70 (plus VAT)

17) Celebrating the Queen's 90 Birthday

- a) Clean for the Queen litter pick took place on 2 April
- b) **Beacon Lighting Thursday 21 April official lighting up time 8.30 pm**
- c) **Big Picnic on Sunday 12 June**

18) Correspondence: circulated as usual.

- a) To note that a mobile post office will be coming to Walsingham on Wednesday mornings, stopping outside the Village Hall on Wells Road. Formal letter of consultation received.

19) Items for report or future agenda

20) The next Parish Council meeting is at 7.15 for 7.30pm on **Wednesday 25 May 2016** (Annual Meeting of the Parish Council) in the Village Hall.

Close Parish Council Meeting

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Meeting of Walsingham Recreation Trust

Following the Parish Council meeting 13 April 2016

1) **Minutes of the Meeting** of 24 February to be approved and signed as a true record.

2) **Village Hall**

- a) Water Regulations Improvement Notice from Anglian Water requires a **backflow prevention device** for urinal cistern. Colin Matthews (plumber) has been asked to install this along with a **pressure reduction valve**.
- b) To note that Mrs D Yarham has agreed to **clean the Village Hall** on a monthly basis for £10 an hour.
- c) To note that a three **toilet seats** are broken (2 in ladies, 1 in kitchen toilet): replacements required.
- d) To consider having a **recycling waste** bin at the village hall. There is no charge for the hire of the bin. The cost of collection depends on the size of the bin.

Bin size (litres)	residual waste		recycling	
	Hire per bin per week	Collection (per lift)	Hire per bin per week	Collection (per lift)
1100	£2.25	£13.50	FREE	£6.75
660	£2.00	£11.85	FREE	£5.50
360	£1.50	£8.25	FREE	£5.00
240	£1.00	£7.20	FREE	£4.75
sacks	£55.00 (per roll of 25 sacks)		£35.00 (per roll of 25 sacks)	

e) To nominate a **Designated Person** for the alcohol licence to replace Bernie.

3) **Recreation Ground**

- a) **Signs** for play area and skate ramps are ready to be put up.
- b) To report on **regular checks** of apparatus.
- c) Mole catcher made three visits and trapped 4 moles on playing field and bowling green

4) **Finances**

- a) To note bank balance as at **15 March 2016: £1,189.03**
- b) To note **receipts**: £276 (booking fees)
- c) To note **payments** by direct debit: Anglian water: £205.38

d) Cheques to approve

Payee	details	date	chq no	amount
Mrs D Yarham	cleaning March		102232	£30.00
Gareth Woods	mole catching		102233	£60.00
NNDC	hire of 660 eurobin (2015-16 increase in charge for larger bin)		102234	£10.60

5) To note forthcoming **Bookings**

- a) Slimming World: Tuesday evenings (two sessions so Hall in use from 4.30pm)
- b) History Society Talks: first Thursday evening monthly
- c) Wedding Reception: Sat 23 April (all day)
- d) Elections (PCC): Thurs 5 May 2016 (all day)
- e) Referendum: Thurs 23 June 2106 (all day)
- f) Swedish Youth Group: 5 - 10 Aug (excluding Tuesday evening)

g) Student Cross (tbc): Easter weekend 14 -16 April 2017 (all day and night)

To consider the use of the bar

To consider insurance implications for overnight stays

h) Wedding anniversary (tbc) Saturday 21 and Sunday 22 Sept 2018

6) Any other business